



**The University of North Carolina at Charlotte  
Board of Trustees**

**Audit, Compliance, and Enterprise Risk Management Committee Meeting**

Wednesday, September 27, 2023, 8:00 – 9:00 a.m.

Popp Martin Student Union, Room, Room ABDE

**Open Session**

Committee Members in Attendance

Sasha Weintraub, Chair

Christine Katziff, Vice Chair

Brett Keeter

Dennis Bunker III, *ex officio*

Committee Members not in Attendance

Teross Young Jr.

Other Trustees in Attendance

John Bailey

Wendy Grubbs

Staff/Guests in Attendance (including via Zoom)

Sharon Gaber, Chancellor

Richard Amon, Vice Chancellor for Business Affairs

Kim Bradley, Chief of Staff and Assistant Secretary to the Board of Trustees

John Bogdan, Associate Vice Chancellor for Business Affairs

Shari Dunn, Senior Executive Assistant to the Chancellor

Steven Dunham, Chief Risk Officer

Sarah Edwards, Associate Vice Chancellor and Deputy General Counsel

Jonathan Gray, Office of the Chancellor, Graduate Assistant

Maya Hood, Paralegal

Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel

Melva Jenkins, Administration Liaison for University Governance

Michelle Reinken, Assistant Vice Chancellor for Civil Rights and Title IX/Title IX Coordinator

Erica Solosky, Associate General Counsel and Director of Ethics, Policy, & Compliance

Jennifer Walker, Chief Audit Officer

Anna Parks, Executive Assistant to the Chief of Staff

Brenda Shue, Business Officer

Jennifer Troyer, Interim Provost and Vice Chancellor for Academic Affairs

Melanie White, Executive Assistant to the VC for Institutional Integrity and General Counsel

### Technical Support Staff

Brad Bowen, Digital Media Communications Manager

Harrison Hieb, Cinematographer/ Videographer

Adrian Jelley, OneIT, Technology Analyst

Casey LeBlanc, OneIT, Technology Support Analyst

Christopher Muellenbach, Instructional Designer

Stephen Snipes, Assistant Director, Technical Services

Natasha Stracener, Emerging Media Communications, EMC Manager, In-person Technician

Call to Order. Dr. Weintraub called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, and advised Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts were reported.

Approval of Minutes. Dr. Weintraub requested action on the April 27, 2023, Audit, Compliance, and Enterprise Risk Management Committee meeting minutes.

Action. On a motion by Mr. Bunker, seconded by Mr. Keeter, the Committee approved the April 27, 2023, Audit, Compliance, and Enterprise Risk Management Committee minutes.

Division of Institutional Integrity Update. Mr. Humphrey provided a brief review of the Institutional Integrity organization chart and the ACERM calendar. Mr. Humphrey reported that the division is now fully staffed except for one attorney vacancy in the Office of Legal Affairs.

Internal Audit Update. Ms. Walker provided the Internal Audit update for the AY23 and AY24 Audit Plans, and a summary of internal audit reports that were issued this period. A revision to the AY24 Audit Plan was then presented to the Committee.

Action. On a motion by Ms. Katziff, seconded by Mr. Keeter, the Committee approved a revision to the AY24 Audit Plan.

Ms. Walker presented on the Internal Audit Self-Assessment Maturity Model that all state agencies are required to complete on an annual basis, and was happy to report that our Internal Audit Department achieved the highest score of all the universities in the UNC System and exceeded the required scores on all six themes and 14 sub-themes. Ms. Walker also provided the results of the external Quality Assessment Review of the Internal Audit Department. The Internal Audit Department was found to have generally conformed to *Institute of Internal Auditors Standards*, which is the highest rating that can be achieved. Ms. Walker then presented a proposed minor revision to the internal Audit Department Charter.

Action. On a motion by Mr. Bunker, seconded by Mr. Keeter, the Committee approved the minor revision to the Internal Audit Department Charter.

Enterprise Risk Management (ERM) Update. Mr. Dunham provided the Committee with an update on the University's Enterprise Risk Management program, including a summary of the University's

top risks using the key enterprise risk dashboard. Mr. Dunham noted that the most notable updates include continued attention needed to employee recruitment and retention, and lingering concerns regarding inflation. Mr. Dunham then provided a closer look at enrollment risk, highlighting the impending demographic shifts affecting traditional high school graduates and the University's short and long-term risk mitigation efforts. Ultimately, Mr. Dunham noted that while a couple of risks are underperforming against operational targets, all are currently within the University's ability to manage with existing resources. Mr. Amon informed the Committee that there is a 7% salary increase over the next two years; 4% increase in the first year for AY24 and 3% increase in the second year for AY25.

Motion to Convene in Closed Session. Dr. Weintraub called for a motion to convene in closed session.

Action. On a motion by Mr. Bunker, seconded by Mr. Keeter, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidential arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7; and*
- b. *N.C.G.S. §143-318.11(a)(3), to consult with and receive advice from counsel; and*
- c. *N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual, public officer or employee, prospective public officer or employee.*

Dr. Weintraub excused all attendees except the Committee members, Chancellor Gaber, Dr. Amon, Mr. Bailey, Ms. Bradley, Mr. Bowen (*IT/AV Support*), Mr. Dunham, Ms. Edwards, Ms. Grubbs, Mr. Hieb (*IT/AV Support*), Ms. Hood, Mr. Humphrey, Ms. Jenkins, Mr. Muellenbach (*IT/AV Support*), Dr. Reinken, Ms. Solosky, Mr. Snipes (*IT/AV Support*), Ms. Stracener (*IT/AV Support*), Dr. Troyer, Ms. Walker, and Ms. White.

### **Closed Session**

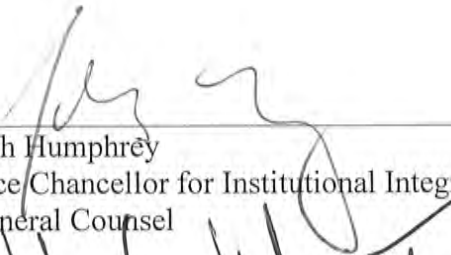
*Closed session minutes are filed in the office of the  
Assistant Secretary to the Board of Trustees.*

### **Open Session**

Motion to Adjourn. Dr. Weintraub requested a motion to adjourn.

Action. On a motion by Mr. Keeter, seconded by Mr. Bunker, the meeting was adjourned.

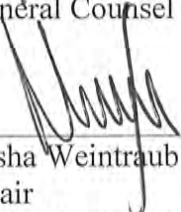
*Submitted:*

  
\_\_\_\_\_  
Jesh Humphrey  
Vice Chancellor for Institutional Integrity and  
General Counsel

12/7/2023

Date

*Approved:*

  
\_\_\_\_\_  
Sasha Weintraub  
Chair  
Audit, Compliance, and Enterprise Risk  
Management Committee

12/7/2023

Date



**The University of North Carolina at Charlotte  
Board of Trustees**

**Executive Committee Meeting**

Wednesday, September 27, 2023 9:10–9:35 a.m.  
*Popp Martin Student Union, Room 340 ABDE*

**Open Session Minutes**

Committee Members in Attendance

Dennis Bunker III, Chair  
John Bailey  
Christine Katziff  
Brett Keeter  
Tife Olusesi  
Sasha Weintraub  
Dontá Wilson

Committee Members not in Attendance

Teross Young Jr.

Other Trustees in Attendance

Wendy Grubbs  
Larry Shaheen Jr.

Staff/Guests in Attendance

Sharon Gaber, Chancellor  
Rich Amon, Vice Chancellor for Business Affairs  
Kim Bradley, Chief of Staff and Assistant Secretary to the Board  
Anna Clark, Executive Assistant to the Chief of Staff  
Beth Crigler, Vice Chancellor for University Advancement  
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships  
Shari Dunn, Senior Executive Assistant to the Chancellor  
Jon Gray, Office of the Chancellor, Graduate Assistant  
Mike Hill, Director of Athletics  
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel  
Melva Jenkins, Administrative Liaison for University Governance  
Brenda Shue, Business Officer  
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs  
Leslie Zenk, Assistant Provost

Technical Support Staff

Brad Bowen, Digital Media Communications – Video Support

Harrison Hieb, Digital Media Communications, Cinematographer/Videographer  
Casey Leblanc, OneIT, Technology Support Analyst  
Adrian Jelley, OneIT, Technology Analyst  
Marcus Pena, Emerging Media Communications, Remote Technician  
Chris Muellenbach, Instructional Designer  
Stephen Snipes, Assistant Director of Technical Services, Student Union and Cone Center  
Natasha Stracener, Emerging Media Communications, EMC Manager, In-person Technician

Call to Order. Mr. Bunker called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Minutes. Mr. Bunker requested action on the Executive Committee meeting minutes from April 27, 2023, as distributed.

Action. On a motion by Dr. Weintraub, seconded by Mr. Olusesi, the Committee unanimously approved the April 27, 2023, meeting minutes.

Chair Updates. Mr. Bunker recapped email votes executed by the Executive Committee on time sensitive items outside of the regular meeting schedule since April. He reported that the Committee unanimously approved all of the following by email vote:

- May 31, 2023 – interim compensation for the appointment of Jennifer Troyer as the interim provost and vice chancellor for academic affairs.
- June 3, 2023 – the interim compensation for the appointment of Dolly King as interim Dean of Belk College of Business
- June 15, 2023 – appointment of Aaron Fearne as interim men’s basketball head coach
- June 17, 2023 – interim compensation for the appointment of Jose Gámez as interim Dean of the College of Arts + Architecture

Naming of New Colleges. Chancellor Gaber discussed the split of the College of Liberal Arts and Sciences and presented the recommended names of the two new colleges as: College of Science and College of Humanities & Earth Sciences (CHESS).

Mr. Bunker requested a motion to approve the naming of the two new colleges, as the College of Science and the College of Humanities & Earth Sciences.

Action. On a motion by Mr. Olusesi, seconded by Ms. Katziff, the Committee unanimously approved the naming of the two new colleges, as the College of Science and the College of Humanities & Earth Sciences.

Mr. Bunker advised that the recommendation would be brought forward for full board approval.

Motion to Convene in Closed Session. Ms. Bunker requested a motion to convene in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. Pursuant to N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; and
- b. To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to N.C.G.S. §143-318.11 (a)(1);

Action. On a motion by Mr. Keeter, seconded by Mr. Wilson, the Committee convened in closed session.

Ms. Bunker excused all attendees except trustees, Chancellor Gaber, Ms. Bradley, Ms. Jenkins, and Cabinet members.


#### **Closed Session**

*Closed session minutes are filed in the office of the assistant secretary to the Board of Trustees.*

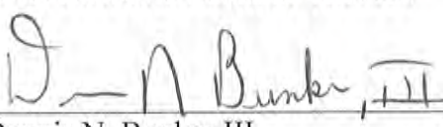
#### **Open Session**

Adjourn. There being no further business to come before the Committee, Mr. Bunker adjourned the meeting at 9:36 am.

Submitted:

 12/7/23  
\_\_\_\_\_  
Kim S. Bradley Date  
Assistant Secretary to the Board  
UNC Charlotte Board of Trustees

Approved:

 12/7/23  
\_\_\_\_\_  
Dennis N. Bunker III Date  
Chair  
UNC Charlotte Board of Trustees



**The University of North Carolina at Charlotte  
Board of Trustees**

**Academic and Student Life Committee Meeting**  
Wednesday, September 27, 2023, 9:45-10:45 a.m.  
Popp Martin Student Union, Room 340 I

**Minutes**

Committee Members in Attendance

Brett Keeter, Chair  
John Bailey  
Dennis Bunker  
Geoff Gray [via Zoom]  
Tife Olusesi

Other Trustees in Attendance

Lawrence Shaheen

Staff in Attendance

Kevin Bailey, Vice Chancellor for Student Affairs  
Shari Dunn, Senior Executive Assistant to the Chancellor  
Sarah Edwards, Associate Vice Chancellor and Deputy General Counsel  
Jon Gray, Office of the Chancellor, Graduate Assistant  
Mike Hill, Director of Athletics  
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel  
Kaela Lindquist, Associate Dean of Students and Director of Student Accountability and Conflict Resolution  
Michelle Reinken, Assistant Vice Chancellor for Civil Rights and Title IX/Title IX Coordinator  
Erica Solosky, Associate General Counsel and Director of Ethics, Policy, and Compliance  
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs  
Leslie Zenk, Assistant Provost

Technical Support Staff

Alex Frizzell, Technical and Production Manager  
Kanchan Chandnani, Graduate Student  
Rohitha Velineni, Graduate Student

Call to Order. Mr. Keeter called the meeting to order and reminded members of the Committee of their duty to avoid conflicts of interest and appearances of conflicts under the State Government Ethics Act in accordance with Chapter 138A of the North Carolina General Statutes and advised the Trustees to make him aware of any conflict of interest or any appearance of a conflict of interest with respect to any matters coming before the Committee at any time during the meeting. No conflicts of interest were reported.




Approval of Minutes. Mr. Keeter requested action on the minutes of the April 27, 2023 Academic and Student Life Committee meeting.

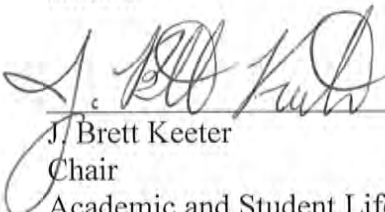
Action. On a motion by Mr. Olusesi, seconded by Mr. Bunker, the Committee unanimously approved the April 27, 2023 meeting minutes.

Title IX Appeals Training. Ms. Edwards, Dr. Reinken, and Ms. Lindquist provided an in-person training presentation for the committee members. As the appellate body for student appeals of sexual or interpersonal misconduct cases (including sexual assault, dating/domestic violence, and stalking), the Academic and Student Life Committee receives annual training on the university's student accountability process, the unique dynamics of these cases, and the parameters of the committee's review when a case is brought to it.

Athletics Update. Mr. Hill updated the Committee on the start of the season, exposure as part of The American, and the successful opening of The 49th Acre Tailgating Park and Pavilion.

Adjourn. There being no further business before the Committee, Mr. Keeter adjourned the meeting.

Submitted:  12/7/2023  
Jennifer Troyer Date  
~~Interim~~ Provost and Vice Chancellor for Academic Affairs

Approved:  12/7/2023  
J. Brett Keeter Date  
Chair  
Academic and Student Life Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

**Advancement and Public Relations Committee Meeting**

Wednesday, September 27, 2023, 10:20 – 11:20 a.m.

*Popp Martin Student Union, Room 340 ABDE*

**Open Session Minutes**

Committee Members in Attendance

Wendy Grubbs, Vice Chair  
Sasha Weintraub  
Dontá Wilson

Committee Members not in Attendance

Teross Young Jr., Chair

Other Trustees in Attendance

Brett Keeter  
Larry Shaheen

Staff/Guests in Attendance

Sharon Gaber, Chancellor  
Kim Bradley, Chief of Staff  
Beth Crigler, Vice Chancellor for University Advancement  
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships  
Shari Dunn, Senior Executive Assistant to the Chancellor  
Penny Hawkins, Associate Vice Chancellor of University Development  
Melva Jenkins, Administrative Liaison for University Governance  
Anna Clark Parks, Executive Assistant to the Chief of Staff  
Laura Sharpe, Senior Director of Special Projects  
Jen Ames Stuart, Associate Vice Chancellor of University Communications

Technical Support Staff

Natasha Stracener, AISLE – On-Site Support

Call to Order. Ms. Grubbs reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest in accordance with the State Government Ethics Act, Chapter 138A of the North Carolina General Statutes. She advised committee members to notify her immediately if anyone should become aware of a conflict of interest or any items that may create the appearance of a conflict of interest during the meeting. No conflicts of interest were reported. Ms. Grubbs called the meeting to order.

Approval of Minutes. Ms. Grubbs requested action on the April 27, 2023 Advancement and Public Relations Committee meeting minutes as distributed.

Action. On a motion by Mr. Wilson seconded by Dr. Weintraub, the Committee unanimously approved the April 27, 2023, meeting minutes.

Marketing and Communications Updates. Ms. Stuart provided an overview of current marketing and communications efforts by the University to advance Charlotte's reputation. The overview included progress to date, including improvements in the *US News & World Report* rankings, along with current and future initiatives, including Niner Nation Week: Homecoming 2023, October 9 - 15, and the upcoming Chancellor's Speaker Series featuring Raj Chetty on November 14.

Board of Visitors Discussion. Ms. Crigler proposed the establishment of a Board of Visitors. A service organization, composed of no more than 100 members, the Board of Visitors would assist in sustaining and elevating the standard of quality and excellence at the University. She further explained that the Board of Visitors would support the Chancellor on specific projects and in communicating the mission, programs, accomplishments, and aspirations of the University to the general public, as well as assist with volunteer participation and development activities.

Action. On a motion by Dr. Weintraub, seconded by Mr. Wilson, the Committee unanimously approved the recommendation of the establishment of a Board of Visitors to the full Board of Trustees for approval.

Recommendation of University Policy 602.9. Ms. Crigler presented the revised and rewritten University Policy 602.9, Naming Opportunities. She explained that the revised and rewritten policy defines naming authority as related to type and gift size; addresses corporate naming term limits and the useful life of facilities; rarefies honorary namings; implements naming agreements; and provides guidance related to donation status.

Action. On a motion by Mr. Wilson, seconded by Dr. Weintraub, the Committee unanimously approved the recommendation of the revised and rewritten University Policy 602.9 to the full Board of Trustees for approval.

Fundraising Update and Campaign Update - Campaign Counting Guidelines. Ms. Hawkins shared the fundraising total for Fiscal Year 2023 of \$60.1 million. She reported the new three-year average is \$57.6 million, a substantial increase over the \$23.9 million average during the last comprehensive campaign. She also reported that \$172.9 million has been raised towards the University's \$500 million campaign goal.

Ms. Hawkins also presented the Campaign Counting Guidelines that will guide all those involved in soliciting and receiving gifts and pledges in support of the campaign. She reported that the campaign solicitation period is July 1, 2020 through June 30, 2029, and further explained that the guidelines work in conjunction with University Policy 602.2 and UNC Charlotte's *Standards for Gift Acceptance*. Ms. Hawkins advised that in general, UNC Charlotte will adhere to the CASE Global Reporting Standards & Management Guidelines (the Guidelines), 1st edition, and the National Association of Charitable Gift Planners' Guidelines for Reporting and Counting Charitable Gifts, 2021 edition.

Motion to Convene in Closed Session. Ms. Grubbs requested a motion to convene in closed session.

Action. On a motion by Mr. Wilson, seconded by Dr. Weintraub, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

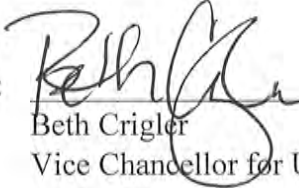
- a. Pursuant to N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; and
- b. prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to N.C.G.S. §143-318.11 (a)(1);
- c. establish, or to instruct the public body's staff concerning the amount of compensation and other material terms of an employment contract or proposed employment contract pursuant to N.C.G.S. §143-318.11 (a)(5);

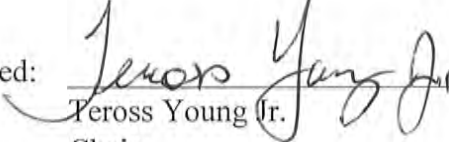
### **Closed Session**

*Closed session minutes are filed in the office of the assistance secretary to the Board of Trustees.*

### **Open Session**

Adjourn. There being no other business, Ms. Grubbs adjourned the meeting.

Submitted:  12/7/23  
Beth Crigler Date  
Vice Chancellor for University Advancement

Approved:  12/7/23  
Teross Young Jr. Date  
Chair  
Advancement and Public Relations Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

**Finance and Physical Properties Committee Meeting**

Wednesday, September 27, 2023, 10:55 – 11:55 am

*Popp Martin Student Union, 340 I*

**Open Session Minutes**

Committee Members in Attendance

Christine Katziff, Chair  
John Bailey, Vice Chair  
Larry Shaheen  
Michael Smith  
Dennis Bunker, ex-officio

Staff/Guests in Attendance

Rich Amon, Vice Chancellor Business Affairs  
Sharon L. Gaber, Chancellor  
Kim Bradley, Chief of Staff  
John Bogdan, Associate Vice Chancellor for Safety and Security  
Anne Brown, Associate Vice Chancellor for Finance  
Betty Doster, Special Assistant to the Chancellor for Constituent Relations  
Kathryn Horne, Director of Planning, Design and Construction  
Jesh Humphrey, Vice Chancellor of Institutional Integrity and General Counsel  
Douglas Lape, Associate Vice Chancellor for Business Services  
Deidra Harris-Lumpkin, Associate Vice Chancellor for Human Resources  
Ken Smith, Associate Vice Chancellor for Budget  
Darin Spease, Assistant Athletic Director for Business  
Rich Steele, Associate Vice Chancellor for Facilities Management  
Greg Verret, Director of Treasury Services  
Nelda Tatum, Board and Committee Specialist

Call to Order. Ms. Katziff called the meeting to order and reminded committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of

interests were reported.

Approval of the Minutes. Ms. Katziff requested approval of the April 27, 2023, minutes of the Finance and Physical Properties Committee (FPPC).

Action: On a motion by Mr. Bailey, seconded by Mr. Shaheen, the Committee unanimously approved the minutes for the April 27, 2023, meeting.

Overview of Various Agenda Items. Dr. Amon provided the Committee with an overview of the Business Affairs Division, introducing his senior staff and other Business Affairs staff that assist in the preparation of the FPPC agenda and materials. He also shared the Committee's schedule for reviewing/considering financial and capital agenda items throughout the year, providing an overview of financial dashboard summaries, the process for capital project authorizations, performance funding, and the University master plan. Dr. Amon next provided overviews of the University's 2023-24 All Funds Budget and the Six-year Capital Plan.

Investment Policy Statement for Institutional Trust Funds. Mr. Verret provided an overview of an Investment Policy for Institutional Trust Funds. Mr. Verret explained that adoption of this policy was necessary to permit the University to invest a portion of the University's eligible cash into short-term U.S. Treasuries and money market funds. He further explained that this flexibility is expected to enable the University to achieve higher investment returns over time relative to the State Treasurer's Short-Term Investment Fund, and it will better align the University's investment strategies with planned cash needs. He noted that this policy was previously reviewed and approved by the UNC Charlotte Investment Fund Board, and the policy will be subject to final approval by the UNC System Office.

Action: On a motion by Mr. Bailey, seconded by Mr. Shaheen, the Committee voted unanimously to recommend full Board approval of the Investment Policy for Institutional Trust Funds.

Fiscal Health Dashboard. Mr. Verret provided an update on financial metrics related to headcount, investment performance, research awards, and housing occupancy. He stated that these metrics were favorable for the most recent period.

University Budget Update. Mr. Smith provided the operations budget as of August 2023, which shows the University operating budgets compared to the annual and forecasted budget and actual for the general funds, housing, athletics, parking, and dining. Mr. Smith reported that all budgets are in positive standing.

Consulting Contracts Report. Ms. Brown reviewed the consulting contracts report that is shared annually with the Board of Trustees and then submitted to the System Office. For FY 2023, there were slightly more than \$1,000,000 in consulting engagements during the year.

Review Capital Projects Process. Mr. Steele gave a review of the capital projects process and the role of the FPPC in capital project approval. He also explained project timelines including the approximate time for advance planning and design and State Construction Office approval stages.

Resolution for Delegated Authority for Project Approval. Dr. Amon presented a resolution to delegate authority to approve capital projects up to \$750,000, funded from non-appropriated funds, to the Chancellor or Chancellor's designee. He explained that this is a newly delegated authority and that it also delegates authority to approve designer or construction manager at risk selections, for capital projects up to \$750,000, funded from non-appropriated funds, to the Chancellor or Chancellor's designee (previous delegated authority was for projects up to \$500,000).

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee voted unanimously to recommend full Board approval of this Resolution for Delegated Authority, with a revision to state that the Chancellor or Chancellor's designee **will** consult with the chair of the FPPC (or its successor committee), who will designate a member of the Board to serve as a member of the selection committee.

Requests for Authorization – Advance Planning.

*Witherspoon Residence Hall Renovation.* Mr. Steele stated that Witherspoon Hall's building systems are at end of life and need to be replaced. He explained that this project will replace the mechanical, plumbing, and electrical systems and provide new finishes and upgrades to bathrooms and kitchens. Project total budget is \$26,000,000.

*Hawthorn Residence Hall Renovation.* Mr. Steele stated Hawthorn Hall building systems are also at end of life and require replacement. He explained that Hawthorn houses first-year students and the Engineering Learning Community and that this project will replace mechanical, plumbing, electrical systems and provide new finishes for its bathrooms and kitchens. Total project budget is \$12,000,000.

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee unanimously voted to recommend the Board authorize the University to undertake the following projects for planning with their stated budgets.

Witherspoon Residence Hall \$650,000 for Advance Planning  
Hawthorn Residence Hall \$300,000 for Advance Planning

Request for Authorization Increase. *Softball Locker Rooms and Offices.* Mr. Steele presented a request for an increase in authorization of \$1,250,000 to a total of \$4,350,000. The project will provide locker rooms, coaches offices and a team room for the women's softball team. The expansion will allow current space to be vacated for a future women's sport to comply with Title IX.

Mr. Steele reported that Advance Planning was completed in March 2022 and the project budget was \$3,100,000. He also reported that received bids exceed the available funding and the higher construction costs are consistent with other inflationary construction costs in projects across the



state.

An increase in authorization of \$1,250,000 is requested to allow the award of the construction contract. This project will require BOG approval.

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee voted unanimously to recommend full Board approval of an increase in the authorization for the Softball Locker Room and Offices project from \$3,100,000 to \$4,350,000.

Requests for Authorization – Multiple Projects. Mr. Steele stated that there are five capital projects that require authorization:

*Wallis Residence Hall Roof Replacement.* Wallis Residence Hall, built in 2000 with 158,114 GSF, houses 388 students. The roof is at the end of its life and must be replaced.

This project will be sent to the BOG for authorization.

*Parking Lot 4 Renewal.* Parking Lot 4 (37 spaces) will be repaved and striped to address normal wear and tear. The project will include replacement of the subbase, replacement of damaged curb and gutter and landscaping.

*Parking Lot 26 Renewal.* Parking Lot 26 (120 spaces) will be repaved and striped to address normal wear and tear. The project will include replacement of the subbase, replacement of damaged curb and gutter and landscaping.

This project will be sent to BOG for authorization.

*Energy Savings Projects Phase V.* This project will be funded with the retained savings generated from the previous fiscal year and will support various energy efficiency initiatives including: heating and cooling system upgrades, controls upgrades, submetering, and lighting replacements (to LED).

*Woodward Hall Roof Replacement (previously authorized as Robinson Partial Roof Replacement).* This project will replace the roof membrane, damaged and wet insulation, and roof flashing. The scope of work in the previously authorized project, Robinson Partial Roof Replacement, was incorporated in the Roof Replacements – Multiple Roof project.

Action: On a motion by Mr. Smith, seconded by Mr. Shaheen, the Committee voted unanimously to recommend the full Board authorization for the University to undertake the following capital improvement projects:

Wallis Residence Hall Roof Replacement - \$1,500,000  
Parking Lot 4 Renewal - \$441,000  
Parking Lot 26 Renewal - \$1,431,500  
Energy Savings Project Phase V - \$750,000

Woodward Hall Roof Replacement (previously authorized as Robinson Partial Roof Replacement) - \$750,000

Request for Designer Approval. Richardson Stadium Expansion Advance Planning. Mr. Steele stated that the Richardson Stadium Expansion Advance Planning is for the expansion and renovation of the Jerry Richardson Stadium. He advised that it will increase seating capacity and construct a new press/suite tower to accommodate spaces for enhanced premium suite seating, pre-function donor spaces, game operations, catering functions, and provide expanded areas for team and university functions. Mr. Steele thanked trustee Bailey for his assistance with the designer selection.

Mr. Steele reported that on September 11, 2023, the selection committee interviewed three firms and recommend ratification of the following:

Selected: McMillan Pazdan Smith Architecture & SLAM  
1st Alternate: Jenkins Peer Architects & DLR Group  
2nd Alternate: Gensler Architecture

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee voted unanimously to recommend full Board approval of the selected designer, McMillan Pazdan Smith Architecture & SLAM and first and second alternates, Jenkins Peer Architects & DLR Group, and Gensler Architecture respectively.

Request for Designer Ratifications – Multiple Projects (2023). Mr. Steele presented six capital projects for designer ratification.

*Holshouser Residence Hall.* This project will remove the existing roof system and install new roof insulation and roof membrane. The project budget is \$700,000. On August 3, 2023, the selection committee interviewed three firms and selected SKA Consulting Engineers. Alternate is Wolf Trail Engineering.

*Parking Lot 5 Renewal.* Parking Lot 5 will be repaved and striped to address excessive wear and tear. The project will include replacement of the subbase, replacement of damaged curb and gutter, and landscaping. The project budget is \$2,040,000. On July 26 2023, the selection committee interviewed three firms and selected Thomas Hutton Engineering. First and second alternates are VHB Engineering and REI Engineers, respectively.

*Greek Village HVAC and Kitchen Upgrades.* Greek Village was constructed in 2005 and includes 13 individual buildings. This project will upgrade kitchens and existing mechanical systems to address concerns about air quality. The project budget is \$6,900,000. On May 8, 2023, the selection committee interviewed three firms and selected DeVita & Associates, Inc. with first and second alternates, Optima Engineering and AME Consulting Engineers, respectively.

*Smith HVAC and Controls, Envelope Repairs & Roof Replacement.* The Smith building was constructed in 1966. This project will upgrade the existing mechanical systems and controls

system. The single ply PVC membrane roof is at the end of its useful life and will be replaced. This project budget is 5,946,740. On April 11, 2023, the selection committee interviewed three firms and selected CMTA with first and second alternates, McKim and Creed and RMF Engineers, respectively.

*Friday HVAC and Controls and Electrical Upgrades.* The Friday Building was constructed in 1991 and the original building systems are in place. The controls system is approaching the end of its original rated lifecycle and the HVAC system is beyond the end of its rated lifecycle. Renewal of the system will ensure system reliability. The project cost is \$9,702,092. On April 11, 2023, the selection committee selected McKim and Creed, with first and second alternates, CMTA and RMF Engineers, respectively.

*West Deck Elevator Replacement.* The West Parking Deck is currently served by one elevator that was installed when the deck was built in 1997. The project will modernize the existing elevator. The project cost is \$1,000,000. On July 13, 2023, the selection committee interviewed three firms. And selected K2M Design and with alternate WHN Architects.

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee unanimously ratified the selected designers as noted above for the following projects and budgeted amounts mentioned previously.

Holshouser Residence Hall Roof Replacement  
Parking Lot 5 Renewal  
Greek Village HVAC and Kitchen Upgrades  
Smith HVAC and Controls, Envelope Repairs and Roof Replacement  
Friday HVAC and Controls and Electrical Upgrades  
West Deck Elevator Replacement

Request for Commissioning Agent Ratification – Multiple Projects. Mr. Steele presented four capital projects for commissioning agent ratification.

*Duke Centennial Hall HVAC and Controls.* This project will replace the obsolete Building Automation System (BAS) and other HVAC components to meet current building operational requirements. The project cost is \$754,500. On September 11, 2023, the selection committee interviewed three firms and chose FST Technical Services for this project.

*Woodward Controls and Lab HVAC Modernization.* Woodward Hall was built in 2005. The existing mechanical equipment is in good condition but the pneumatic controls are obsolete and will be replaced. The project cost is \$2,700,000. On September 11, 2023, the selection committee interviewed three firms and chose RMF Engineering, Inc. for this project.

*RUP 2 & Fretwell HVAC & Controls.* This project will upgrade the existing controls and network controllers, replace all sensors, flow meters, control valves and actuators. The cooling tower valves and meters will be upgraded. Existing lighting fixtures will be upgraded to LED fixtures. The

project cost is \$6,900,000. On September 11, 2023, the selection committee interviewed three firms and selected AEI for this project.

*Greek Village HVAC and Kitchen Upgrades.* Greek Village was constructed in 2005 and includes 13 individual buildings. This project will upgrade kitchens and existing mechanical systems to address concerns about air quality. The project cost is \$6,900,000. On September 12, 2023, the selection committee interviewed three firms and selected MBP for this project.

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee unanimously ratified the following Commissioning Agents with their respective projects and budgets as presented.

Commissioning Agent selected: FST Technical Services to undertake the Duke Centennial Hall HVAC and Controls project.

Commissioning Agent selected: RMF Engineering to undertake the Woodward Controls and Lab HVAC Modernization project.

Commissioning Agent selected: AEI to undertake the RUP 2 and Fretwell HVAC and Controls project.


Commissioning Agent selected: MBP to undertake the Greek Village HVAC and Kitchen Upgrades project.

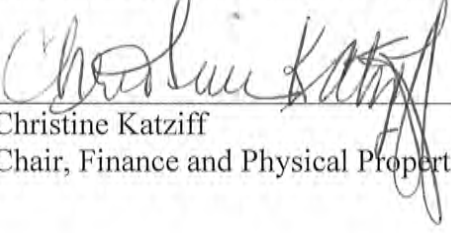
Notice of Designer Approval through Delegated Authority. Mr. Steele reported that 15 project designers have been approved through delegated authority for informal projects under \$300,000.

Capital Improvement Projects Update. Mr. Steele reported there are two projects in advance planning, 17 in design, six in construction, and five projects valued more than \$26 million that have been completed since the April meeting. He added that the construction industry continues to struggle with supply chain, labor and cost challenges.

Phase XVI Residence Hall completion has been delayed until later this fall.

Adjourn. There being no further business before the Committee, the meeting was adjourned at 11:55 a.m.

Submitted:  12/7/23  
Rich Amon Date  
Vice Chancellor for Business Affairs

Approved:  12/7/23  
Christine Katziff Date  
Chair, Finance and Physical Properties Committee



**The University of North Carolina at Charlotte  
Board of Trustees**

Wednesday September 27, 2023  
*Popp Martin Student Union, Room 340 ABDE*

**Open Session Minutes**

Present

Dennis Bunker III, Chair  
John Bailey  
Geoff Gray  
Wendy Grubbs  
Christine Katziff  
J. Brett Keeter  
Hugh McColl  
Tife Olusesi  
Larry Shaheen Jr.  
Michael Smith  
Sasha Weintraub  
Dontá Wilson

Absent

Teross Young Jr.

Staff/Guests in Attendance

Sharon Gaber, Chancellor  
Rich Amon, Vice Chancellor for Business Affairs  
Kevin Bailey, Vice Chancellor for Student Affairs  
Kim Bradley, Chief of Staff and Assistant Secretary to the Board  
Anna Clark, Executive Assistant to the Chief of Staff  
Beth Crigler, Vice Chancellor for Advancement  
John Daniels, Interim Vice Chancellor for Research  
Jay Davis, Senior Director of Executive Communications  
Betty Doster, Special Assistant to the Chancellor for External Relations & Partnerships  
Shari Dunn, Senior Executive Assistant to the Chancellor  
Audra Esposito, Staff Council Chair  
Beth Foster, Principal-in-Charge, Page Southerland Page, Inc.  
Mike Hill, Director of Athletics  
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel  
Melva Jenkins, Administrative Liaison for University Governance  
Lisa Keith, Space Analytics Principal, Page Southerland Page, Inc.  
Xiaoxia Newton, Faculty Council President  
Philip Perlin, Lead Campus Planner, Page Southerland Page, Inc.  
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs

Ken Smith, Chief Budget Officer  
Darin Spease, Deputy Athletic Director  
Rich Steele, Associate Vice Chancellor for Facilities Management  
Jen Ames Stuart, Associate Vice Chancellor for University Communications

Technical Support Staff

Brian Black, Digital Media Communications, Videographer/Editor  
Brad Bowen, Digital Media Communications – Video Support  
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer  
Adrian Jelley, OneIT, Technology Support Analyst  
Brian Mosley, OneIT, Technology Support Analyst  
Marcus Pena, Emerging Media Communications, Remote Technician  
Mark Price, OneIT, Desktop Support, Manager  
Stephen Snipes, Assistant Director of Technical Services, Student Union and Cone Center  
Sean Stallings, Emerging Media Communications, ITV Classroom Engineer/Content Producer  
Natasha Stracener, Emerging Media Communications, EMC Manager, In-person Technician

Call to Order. Mr. Bunker called the meeting to order and reminded Board members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Board members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Board Chair's Remarks. Mr. Bunker welcomed attendees and then shared announcements and upcoming events. He then provided a recap on his recent meeting for Board of Trustees Chairs with Board of Governors Chair Randy Ramsey, including President Peter Hans. He reported the topics discussed included the pending State Budget; measuring ROI in higher education; tuition and fees; and implementation of the Fair Admissions Policy.

Mr. Bunker concluded by referring to recent discussions he initiated with Chancellor Gaber, Board officers, and committee chairs regarding how each board member can be most effective and strategic around supporting the University's Strategic Plan, through committee work, time, knowledge, and resources. He reported that he asked Chancellor Gaber to identify 3-4 critical initiatives in the plan that the Board can help accomplish this year, and one big longer-term initiative of the plan to work on bringing to fruition in the next 5-7 years. Mr. Bunker stressed his desire to narrow the gap between the public perception of the University and the reality of the University's impact on the community.

Approval of Previous Meeting Minutes. Mr. Bunker requested approval of the previous meetings since the last full business meeting in April, 2023. Minutes for approval included April 27, July 26, and August 3, 2023.

Action. On a motion by Mr. Wilson, seconded by Mr. Olusesi, the Board unanimously approved the minutes of the April 27, July 26, and August 3, 2023 meetings as distributed.

Chancellor's Report. Chancellor Gaber reflected on the numerous activities that helped kick off the new academic year beginning with the traditional student residence hall move-ins and new student convocation. She also reported on the inaugural Uptown Takeover, which led the 96 students who

participated to the Dubois Center for a scavenger hunt, free food, and prizes, followed by the opportunity to attend the Charlotte Football Club soccer match.

Next, Chancellor Gaber summarized the new opportunities which promise to make the fall semester exciting, including the opening of the 49th Acre, the new student tailgate and event venue. She then reiterated the positive impact of the move to the American Athletic Conference. Next, she shared a couple of examples of the high-tech innovations being implemented on campus this fall such as: CASSI, a new driverless shuttle that is being piloted through a partnership with the NC Department of Transportation and Beep, the shuttle operator; and the grand opening of the new checkout-free Market Powered by Amazon in the Student Union, the first of its kind in a higher-ed space in North Carolina.

Chancellor Gaber then reported that Fall enrollment is 30,289, the second highest enrollment on record (behind fall 2021). She also detailed other records for the University including the largest-ever first-time-in-college (FTIC) class with 4,501 students, a 5.2% increase over last year, and 245 more students over the previous record in 2021. She boasted impressive statistics amongst the new Niners such as an average weighted high school GPA of 3.98, 40% pursuing STEM majors, 33% first time in the families to attend college, with 89% being from 86 of North Carolina's counties. Chancellor Gaber also reported a 4.4% increase of new transfer students over last year with 46 of North Carolina's 58 community colleges represented. She indicated that the University's enrollment growth reflects the region and state's growing diversity with the increase of Hispanic undergraduate enrollment propelling the University to just short of the cutoff to be considered the first Emerging Hispanic-Serving Institution in the UNC System. Chancellor Gaber also reported four University records in graduate enrollment: largest master's student enrollment at 4,956; largest doctoral student enrollment at 1,140; largest continuing graduate student enrollment at 3,766; and largest international student enrollment at 1,768. Chancellor Gaber compared several charts of the UNC System headcount (of campuses with enrollment over 10,000) showing total enrollment, total undergraduate enrollment, and total graduate enrollment which depicted UNC Charlotte as #2 overall, just below NC State in undergraduate enrollment, and #3 overall behind NC State and Chapel Hill in graduate enrollment. She reported that in a UNC System comparison of enrollment changes of institutions with enrollment over 10,000, UNC Charlotte is one of only two institutions, alongside NC A&T, to report increases in both graduate and undergraduate enrollment. She concluded the enrollment comparison reporting that UNC Charlotte had the second largest increase in enrollment by number among all 16 system institutions, below Appalachian State.

Next, Chancellor Gaber provided a housing update, reporting that for the second year in a row, UNC Charlotte was near 100% occupancy for on-campus housing as of the census date. Chancellor Gaber reported on the continued issues encountered by the contractor, New Atlantic Contracting, which have further delayed the completion of Phase XVI to November. Chancellor Gaber further shared the University's plan to accommodate the affected students until the contractor can complete all tasks, which allows for all students being moved out of the hotel by September 30.

Chancellor Gaber next communicated the continued encouragement of students, faculty, and staff to take steps to help protect themselves and others as the University continues to monitor developments around COVID-19 and its new variants. She reported that to keep Niners safe, the Student Health Center will offer COVID booster clinics for students, faculty, and staff on October 26 and 31, with flu vaccine clinics also offered starting on October 5.

Next, Chancellor Gaber reported on US News and World Report rankings for UNC Charlotte. She shared that for the first time, UNC Charlotte has reached a milestone of being recognized amongst the top 100



public universities, ranking #96 overall in the Top Public Schools ranking. She also shared that the University reached its highest US News ranking since debuting as a national university in 2008, ranking #178 (up +41 spots) in this year's National University ranking. Chancellor Gaber also reported that UNC Charlotte continues to excel in several specialty rankings: Best College for Veterans, Best Value Schools, and Top Performers for Social Mobility. She further reported that UNC Charlotte also earned six undergraduate program rankings: Business, Engineering, Nursing, Computer Science, Psychology, and Economics.

Chancellor Gaber further recognized several other rankings and awards for the University, including: the Association of University Technology Managers (AUTM) Ranking in which UNC Charlotte ranked in the top 10 in two categories: new startups created and patents filed; Forbes Best Employers in NC in which UNC Charlotte ranked #28; Foundation for Individual Rights in Education (FIRE) Ranking in which UNC Charlotte ranked #21, and was one of three UNC System schools to receive an above average score; and, the Heterodox Academy from which UNC Charlotte received the Institutional Excellence Award for its efforts and successes in promoting free expression on campus and serving as role model for other research institutions. Chancellor Gaber reported that the Faculty Council's Free Expression and Constructive Dialogue Task Force had led a number of initiatives in viewpoint diversity. Chancellor Gaber also thanked Trustee Keeter for his leadership on this issue.

Chancellor Gaber then celebrated the following outstanding faculty for receiving awards at the 56th Annual Celebration of Teaching Excellence: M. Lyn Exum- an associate professor and associate chair of the Department of Criminal Justice and Criminology, winner of the Bank of America Award for Teaching Excellence and Deborah Beete, senior lecturer in the Department of Public Health Sciences and Director of the Master of Public Health program, winner of the UNC Charlotte Award for Teaching Excellence.

Chancellor Gaber then reported that the 49ers Athletics Hall of Fame inducted 11 new members during a ceremony on September 15, as part of the Hall of Fame weekend.

Chancellor Gaber continued her recognition of excellence by congratulating Nathasha Stracener, winner of the Erskine B. Bowles Staff Service Award, the first UNC Charlotte employee to receive the prestigious award given by the UNC Staff Assembly. Ms. Stracener was recognized for her work throughout the pandemic, which helped keep the campus connected and informed.

In conclusion, Chancellor Gaber introduced the Dual Memberships and Conflicts of Interest, Section 200.1 of the UNC Policy Manual. She explained that the policy outlines specific conflicts of interest for members of the Board of Trustees of each of the constituent institutions and that Chancellors are required to present the policy annually to the Board of Trustees. She advised trustees to read the policy and reach out with any questions or potential conflict concerns.

Strategic Plan Annual Progress. Chancellor Gaber provided the Board with the annual update of the progress for year two of the 10-year University Strategic Plan. She recapped the four strategic areas of the plan and discussed progress being made in each of the 18 metrics that measure success in achieving the University's strategic goals and vision. Discussion ensued about the progress that is being made.

Legislative Update. Ms. Doster provided an overview of the recently approved state budget reporting that it would become law on October 3. She reported the biennium salary increase of 7% for faculty and staff, 4% in FY 23-24, and 3% in FY 24-25. She also reported that the System received \$15

million for the faculty recruitment and retention fund, as well as increased compensation for nursing faculty. Ms. Doster then discussed the investments in UNC Charlotte's academics, student life and research, including \$5 million recurring for William State Lee College of Engineering and \$1.5 million for upfitting and equipping of an Esports center in the Popp Martin Student Union and \$250,000 in FY25 to support programming.

Master Plan Update. Dr. Amon introduced the consultants from Page Southerland Page, Inc. and invited them to provide an update on the Master Plan. Ms. Foster gave an overview of the planning process, schedule, and status. She then reiterated the campus plan principles and gave an overview of stakeholder feedback regarding what makes the campus special, where the heart of the campus is located, where students study, what type of space the campus needs more of. Ms. Keith provided data on campus buildings and amenities, and existing space distribution, which indicated that the University will need additional square footage to use for academic space for more instructional and research labs, as well as physical plant space for student gathering and recreational purposes, as it emerges as a top tier university.

Ms. Foster provided data from an analysis of the buildable land which categorized areas on campus differently. She reported that the main campus was the current focus but explained that the Dubois Center will also be analyzed. Mr. Losch presented the concept of thinking of the campus as a collection of neighborhoods with unique character and activity. Robust discussion ensued as the consultants answered questions and received valuable feedback from the Board.

Diversity and Inclusion Annual Update. Dr. Wolfe provided the annual update on diversity and inclusion, as required by Section 300.8.5 of the UNC Policy Manual. Dr. Wolfe provided a brief overview of the Office of Diversity and Inclusion, including selected achievements. He also provided trending data from the last three years that reveals UNC Charlotte as a very diverse campus. Dr. Wolfe reported that the LatinX student population continues to grow faster than any other group on campus.

Analysis of Impact of Supreme Court Decision. Mr. Humphrey provided an analysis of the impact of the Supreme Court Decision, Students for Fair Admissions. Mr. Humphrey discussed the major takeaway of the decision, which is that race cannot be used as a factor in admissions decisions. He then reiterated that UNC Charlotte has never used race as a factor in undergraduate admissions decisions and graduate admissions decisions are made primarily at the program level. Mr. Humphrey then discussed action steps that are being taken as a result of the decision, including masking demographic information for all reviewers and communications and trainings at university, college, and program levels.

Report of the University Faculty Council. Dr. Newton provided her first report to the Board as faculty council president. Through several different illustrations, Dr. Newton reinforced that teaching is hard work and requires the cross-campus collaboration of faculty, administration, and staff.

Report of the University Staff Council. Ms. Esposito provided her first report to the Board as the new staff council chair. She provided an overview of the structure of the staff council, identifying officers and the roles of the council committees. She reviewed the topics of discussion at the Staff Assembly Meeting at Winston-Salem State University on July 24-25. Lastly, Ms. Esposito shared the schedule for guest speakers for upcoming meetings.

Report of the Student Government Association. Mr. Olusesi began by recapping the completed initiatives of the Student Government Association (SGA) as of early September. He reported that after senate elections, the number of seats filled is at the lowest since 2021. Mr. Olusesi stated that it is his goal to

fill all 14 senate seats. He also informed the Board of the newly created presidential advisory board, a platform through which presidents of student organizations on campus can share their experiences and feedback with each other and Student Body President. Lastly, Mr. Olusesi shared that the SGA released a statement supporting UNC Chapel Hill in response to the recent tragedy on their campus. He stated that a banner was created for Charlotte students to sign as a gift to Chapel Hill. He added that students were encouraged to wear blue on the Thursday following the incident to show support.

Report of the Executive Committee. Mr. Bunker reported that the Executive Committee conducted the following email votes after the April meeting on time sensitive items:

- May 31, 2023 - the Committee unanimously approved the interim compensation for the appointment of Jennifer Troyer as the interim provost
- June 3, 2023 - the Committee unanimously approved the interim compensation for Dolly King as interim Dean of Belk College Business
- June 15, 2023 - the Committee unanimously approved Aaron Fearne as interim men's basketball head coach
- June 17, 2023 - the Committee unanimously approved the interim compensation for Jose Gámez as interim Dean of the College of Arts + Architecture

Mr. Bunker then reported that the morning's open session business included unanimous approval to recommend full board approval of the recommended names of the two new colleges, the College of Science and the College of Humanities & Earth and Social Sciences (CHESS).

Mr. Bunker requested action on the Executive Committee's recommendation to approve the names of the two new colleges as the College of Science and the College of Humanities & Earth and Social Sciences.

Action. The Board unanimously approved the recommended names of the two new colleges the College of Science and the College of Humanities & Earth and Social Sciences.

Report of the Audit, Compliance, and Enterprise Risk Management Committee. Dr. Weintraub reported that the Committee received a brief review of the Institutional Integrity organization chart and ACERM calendar from Mr. Humphrey. He then reported that Ms. Walker provided the Internal Audit Update for FY23 and FY24 plans, and the Committee approved a revision to the FY24 audit plan. He reported that Ms. Walker also provided a summary of the internal audit reports for this period. Next, he reported that Ms. Walker reviewed the Internal Audit Self-Assessment Maturity Model that all state agencies are required to complete on an annual basis. He reported that the Committee also approved a minor revision to the Internal Audit Department Charter. Lastly, Dr. Weintraub reported that the Committee received an update on the University's Enterprise Risk Management program, including a summary of the University's top risks using the key enterprise risk dashboard.

Report of the Academic and Student Life Committee. Mr. Keeter reported that the Committee received annual training on the Title IX Appeals process, as the appellate body for student appeals of sexual or interpersonal misconduct cases. He reported that the Committee also received an Athletics Update from Mr. Hill.

Report of the Advancement and Public Relations Committee. Ms. Grubbs reported that the Committee received marketing and fundraising updates from Dr. Stuart, and Ms. Hawkins, respectively. She also reported that the Committee approved the recommendation for full board approval of a charter to

establish a Board of Visitors service organization. She explained that the Board of Visitors will assist in sustaining and elevating the University's standard of quality and excellence, and support the Chancellor on specific projects.

Mr. Bunker requested action on the Advancement and Public Relation Committee's recommendation for the Board to approve the charter to establish a Board of Visitors.

Action. The Board unanimously approved the charter to establish a Board of Visitors.

Next, Ms. Grubbs reported that the Committee was provided an overview of recent changes to the University Policy 602.9, Naming Opportunities, and brought forward the recommendation from the Committee for full board approval of the revised and rewritten policy.

Mr. Bunker requested action on the Advancement and Public Relation Committee's recommendation for the Board to approve the revised and rewritten University Policy 602.9, Naming Opportunities.

Action. The Board unanimously approved the revised and rewritten University Policy 602.9, Naming Opportunities.

Report of the Finance and Physical Properties Committee. Ms. Katziff reported that the Committee considered eight requests for capital project authorizations, including one for advance planning and one for a project authorization increase. She reported that they also reviewed the University budget, the University fiscal health dashboard, and received updates on capital improvement projects and delegated authority approvals. She reported that the Committee ratified the commissioning agent for four capital projects, and ratified six designer selections. She then invited Dr. Amon to provide an update on the University budget.

Next, Ms. Katziff brought forward several Committee recommendations for full Board approval:

**Investment Policy for Institutional Trust Fund:** Ms. Katziff presented the Committee's recommendation for full Board approval of the Investment Policy for Institutional Trust funds to allow the University to invest a portion of eligible cash into short-term US Treasuries and money market funds.

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for the Board to approve the Investment Policy for Institutional Trust funds.

Action. The Board unanimously approved the Investment Policy for Institutional Trust funds.

**Delegated Authority Resolution:** Ms. Katziff presented the Committee's recommendation for full Board approval of the Resolution for Delegated Authority with a revision to state that the Chancellor or Chancellor's designee will consult with the chair of the FPPC (or its successor committee), who will designate a member of the Board to serve as a member of the selection committee.

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for the Board to approve the Resolution for Delegated Authority, with a revision to state that the Chancellor or Chancellor's designee will consult with the chair of the FPPC (or its successor committee), who will designate a member of the Board to serve as a member of the selection committee.

Action. The Board unanimously approved the Resolution for Delegated Authority for Projects, with a revision to state that the Chancellor or Chancellor's designee will consult with the chair of the FPPC (or its successor committee), who will designate a member of the Board to serve as a member of the selection committee.

**Requests for Authorization – Advance Planning – Witherspoon and Hawthorn Residence Halls**

**Renovation:** Ms. Katziff presented the Committee's recommendation for full Board approval of the requests for the advance planning projects with their perspective budgets:

1. Witherspoon Residence Hall Renovation \$650,000
2. Hawthorn Residence Hall Renovation \$300,000

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for the Board to approve requests for the advance planning projects with their prospective budgets:

Action. The Board unanimously approved the requests for authorization for requests for the advance planning projects with their prospective budgets.

**Softball Locker Rooms and Offices Project:** Ms. Katziff presented the Committee's recommendation for full Board approval of an increase in the authorization for the Softball Locker Rooms and Offices project from \$3,100,00 to \$4,350,000.

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for the Board to approve an increase in the authorization for the Softball Locker Rooms and Offices project from \$3,100,00 to \$4,350,000.

Action. The Board unanimously approved the increase in the authorization for the Softball Locker Rooms and Offices project from \$3,100,00 to \$4,350,000.

**Requests for Authorization of Capital Projects (Multiple Projects)** – Ms. Katziff presented the Committee's recommendation for full Board approval of the following projects and respective budgets:

- Wallis Residence Hall Roof Replacement - \$1,500,000
- Parking Lot 4 Renewal - \$441,000
- Parking Lot 26 Renewal - \$1,431,500
- Energy Savings Project Phase V - \$750,000
- Woodward Hall Roof Replacement - \$750,000

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for approval of the requests for authorization of the aforementioned projects and the respective budgets.

Action. The Board unanimously approved authorization of the following capital projects and their respective budgets:

- Wallis Residence Hall Roof Replacement - \$1,500,000
- Parking Lot 4 Renewal - \$441,000
- Parking Lot 26 Renewal - \$1,431,500
- Energy Savings Project Phase V - \$750,000

Woodward Hall Roof Replacement - \$750,000

**Request for Designer Approval:** Ms. Katziff presented the Committee's recommendation for full Board approval of the selected designer for advance planning for the Richardson Stadium Expansion project, McMillan Pazdan Smith Architecture & SLAM, and first and second alternates, Jenkins Peer Architects & DLR Group, and Gensler Architecture, respectively.

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for approval of the selected designer for advance planning for the Richardson Stadium Expansion project, McMillan Pazdan Smith Architecture & SLAM, and first and second alternates, Jenkins Peer Architects & DLR Group, and Gensler Architecture, respectively.

Action. The Board unanimously approved the selected designer for advance planning for the Richardson Stadium Expansion project, McMillan Pazdan Smith Architecture & SLAM, and first and second alternates, Jenkins Peer Architects & DLR Group, and Gensler Architecture, respectively.

Motion to Convene in Closed Session. Mr. Bunker called for a motion to convene in closed session, and excused everyone except the Trustees, Chancellor Gaber, Ms. Bradley, Ms. Jenkins and Cabinet members.

Action. On a motion by Mr. Shaheen, seconded by Ms. Grubbs, the Board convened in closed session pursuant to the following General Statute of the State of North Carolina:

- a. *Pursuant to N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7.*

### ***Closed Session***

*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*

### ***Open Session***

Adjourn. There being no further business to come before the Board, the meeting was adjourned at 4:02 pm.

The next scheduled meeting of the UNC Charlotte Board of Trustees is December 7, 2023.

Submitted:

Kim S. Bradley 12/7/23  
Date  
Kim S. Bradley  
Assistant Secretary to the Board  
UNC Charlotte Board of Trustees

Approved:

Dennis N. Bunker III 12/7/23  
Date  
Dennis N. Bunker III  
Chair  
UNC Charlotte Board of Trustees