



**The University of North Carolina at Charlotte
Board of Trustees**

Audit, Compliance, and Enterprise Risk Management Committee Meeting

Thursday, April 25, 2024, 9:00 – 9:45 a.m.

Popp Martin Student Union, Room, Room ABDE

Open Session

Committee Members in Attendance

Sasha Weintraub, Chair
Christine Katziff, Vice Chair
Brett Keeter
Teross Young, Jr.
Dennis Bunker III, *ex officio*

Other Trustees in Attendance

John Bailey
Tife Olusesi
Lawrence Shaheen, Jr.

Staff and Faculty in Attendance (including via Zoom)

Sharon Gaber, Chancellor
Richard Amon, Vice Chancellor for Business Affairs
John Bogdan, Associate Vice Chancellor for Safety and Security
Kim Bradley, Chief of Staff and Assistant Secretary to the Board of Trustees
Beth Caruso, Digital Pedagogy and Emerging Technologies Librarian
Beth Crigler, Vice Chancellor for Advancement
Thomas Crocker, Technology and Multimedia Production Coordinator
Tina Dadio, University Public Records Officer/Legal Specialist
Shari Dunn, Senior Executive Assistant to the Chancellor
Steven Dunham, Chief Risk Officer
Sarah Edwards, Associate Vice Chancellor and Deputy General Counsel
Lauren Gregg, Senior Director of Leadership Engagement and Strategic Initiatives
Maya Hood, Paralegal
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Christy Jackson, Executive Director of Strategic Communications and Deputy Chief Communications Officer
Melva Jenkins, Administration Liaison for University Governance
Jodi Kaplan, Executive Director of Alumni Engagement
Christin Lampkowski, Emerging Technologies Librarian
Anna Parks, Executive Assistant to the Chief of Staff

Michelle Reinken, Assistant Vice Chancellor for Civil Rights and Title IX/Title IX Coordinator
Tarveras Rogers, IT Auditor, Certified Information Systems Auditor
Brenda Shue, Business Officer
Erica Solosky, Associate General Counsel and Director of Ethics, Policy, and Compliance
Jennifer Ames Stuart, Associate Vice Chancellor and Chief of Communications Officer
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Jennifer Walker, Chief Audit Officer
Kevin Vehar, Internal Audit Manager
Leslie Zenk, Associate Provost and Chief of Staff for Academic Affairs

Technical Support Staff

Brian Black, Digital Media Communications – Videographer/Editor
Jeremy Bailey, EMC, Online Multimedia Specialist
Brad Bowen, Manager, Digital Media Communications – Video Support
Alex Frizzell, EMC, Technical and Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Mark Price, OneIT, Manager, Green Team, Desktop Support
Beth Rugg, OneIT, Assistant Vice Chancellor for Client Engagement
Stephen Snipes, Assistant Director of Technical Services, Student Union and Cone Center
Sean Stallings, EMC, Media Production Specialist, Remote Technician
Natasha Stracener, EMC, Instructional Media Production Manager, In-person Technician

Guests

Sofia DiStefano, News Editor, Niner Times
Clare Grealey, Copy Editor, Niner Times
Tahya Mock, Student
Everett Pohl, Video Editor, Niner Times
Dan Rice, Photo Editor, Niner Times

Call to Order. Dr. Weintraub called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and advised Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts were reported.

Approval of Minutes. Dr. Weintraub requested action on the February 15, 2024, Audit, Compliance, and Enterprise Risk Management Committee meeting minutes.

Action. On a motion by Mr. Keeter, seconded by Mr. Young, the Committee approved the February 15, 2024, Audit, Compliance, and Enterprise Risk Management Committee minutes.

Internal Audit Update. Ms. Walker provided an update on the FY24 Internal Audit Plan, and a summary of internal audit reports issued this period, with no high-risk findings reported. There was one item on the Internal Audit Open Findings Report that will be remediated by December 2024.

Ms. Walker presented a proposal for the Internal Audit Plan for FY25, which was approved with no objections by the Committee.

Ethics, Policy, and Compliance Year-End Summary Update. Ms. Solosky provided an office year-end summary for the university's compliance program. The summary included an update on each program component and identified goals for the upcoming year, including education and training opportunities on ethics topics, implementing a new process for reviewing and approving university policies, building relationships and communication among various campus partners with compliance obligations, and reorganizing a system-wide compliance officer group to discuss compliance topics and strategies. In FY25, Ms. Solosky's primary compliance project will be coordination of UNC Charlotte's adherence to numerous significant Federal regulatory changes affecting institutions of higher education.

Motion to Convene in Closed Session. Dr. Weintraub called for a motion to convene in closed session.

Action. On a motion by Ms. Katziff, seconded by Mr. Young, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. *N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidential arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7; and*
- b. *N.C.G.S. §143-318.11(a)(3), to consult with and receive advice from counsel; and*
- c. *N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual, public officer or employee, prospective public officer or employee.*

Dr. Weintraub excused all attendees except the Committee members, Chancellor Gaber, Dr. Amon, Ms. Bradley, Ms. Dadio, Ms. Dunn, Mr. Dunham, Ms. Edwards, Ms. Hood, Mr. Humphrey, Ms. Jenkins, Mr. Jelley (*IT/AV Support*), Ms. LeBlanc (*IT/AV Support*), Dr. Reinken, Mr. T. Rogers, Ms. Solosky, Ms. Stracener (*IT/AV Support*), Dr. Troyer, Ms. Walker, and Mr. Vehar.

Closed Session

*Closed session minutes are filed in the office of the
Assistant Secretary to the Board of Trustees.*

Open Session

Motion to Adjourn. Dr. Weintraub requested a motion to adjourn.

Action. On a motion by Mr. Keeter, seconded by Mr. Young, the meeting was adjourned.

Submitted: Jesh Humphrey 10/9/24
Jesh Humphrey Date
Vice Chancellor for Institutional Integrity and
General Counsel

Approved: Teross Young Jr. 10/9/24
Teross Young Jr. Date
Chair
Audit, Compliance, and Enterprise Risk Management
Committee



**The University of North Carolina at Charlotte
Board of Trustees**

Executive Committee Meeting

Thursday, April 25, 2024, 9:50 – 10:20 a.m.
Popp Martin Student Union, Room 340 ABDE

Open Session Minutes

Committee Members in Attendance

Dennis Bunker III, Chair
John Bailey
Christine Katziff
Brett Keeter
Tife Olusesi
Dontá Wilson
Teross Young Jr.

Committee Members not in Attendance

Sasha Weintraub

Other Trustees in Attendance

John Bailey
Larry Shaheen Jr.

Staff/Faculty in Attendance

Sharon Gaber, Chancellor
Rich Amon, Vice Chancellor for Business Affairs
Kim Bradley, Chief of Staff and Assistant Secretary to the Board
Meagan Conley, Senior Director of Development
Beth Crigler, Vice Chancellor for Advancement
Tina Dadio, University Public Records Officer/Paralegal
John Daniels, Vice Chancellor for Research
Lauren Gregg, Senior Director of Leadership Engagement and Strategic Initiatives
Penny Hawkins, Associate Vice Chancellor of Development
Mike Hill, Director of Athletics
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Melva Jenkins, Administrative Liaison for University Governance
Jodi Kaplan, Executive Director of Alumni Engagement
Michelle Reinken, Assistant Vice Chancellor for Civil Rights and Title IX/Title IX Coordinator
Laura Sharpe, Senior Director, Special Projects
Brenda Shue, Business Officer
Erica Solosky, Associate General Counsel and Director of Ethics, Policy, & Compliance

Jen Ames Stuart, Chief Communications Officer/Associate Vice Chancellor for University Communications
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Jennifer Walker, Chief Audit Officer
Brandon Wolfe, Associate Vice Chancellor for Diversity and Inclusion and Chief Diversity Officer
Leslie Zenk, Associate Provost and Chief of Staff in the Office of Academic Affairs

Technical/Support Staff

Brian Black, Digital Media Communications – Videographer/Editor
Jeremy Bailey, EMC, Online Multimedia Specialist
Brad Bowen, Manager, Digital Media Communications – Video Support
Alex Frizzell, EMC, Technical and Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Mark Price, OneIT, Manager, Green Team, Desktop Support
Beth Rugg, OneIT, Assistant Vice Chancellor for Client Engagement
Stephen Snipes, Assistant Director of Technical Services, Student Union and Cone Center
Sean Stallings, EMC, Media Production Specialist, Remote Technician
Natasha Stracener, EMC, Instructional Media Production Manager, In-person Technician

Guests

Sofia DiStefano, News Editor, Niner Times
Clare Grealey, Assistant Copy Editor, Niner Times
Everett Pohl, Assistant Video Editor, Niner Times
Jason Vaughan, Associate Director of Media Relations
Peter Zay, Journalist

Call to Order. Mr. Bunker called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Minutes. Mr. Bunker requested action on the minutes from the February 12 and February 15, 2024, Executive Committee meetings, as distributed.

Action. On a motion by Mr. Wilson, seconded by Mr. Bailey, the Committee unanimously approved the February 12, and February 15, 2024, meeting minutes.

Chair's Remarks. Mr. Bunker reminded the Committee of the email vote conducted on February 20, 2024, to vote on the appointment and compensation of Dr. Jose Gamez as Dean of the College of Arts + Architecture, and Dr. Teresa Petty as Associate Provost for Undergraduate Education & the Dean of University College. The vote to approve both appointments and proposed compensation was unanimous.

Nominating Committee. Mr. Bunker invited Trustee Young to share the officer nomination process for 2024-25. Mr. Young reported that the nominating process will take place over the next couple of months, during which he will convene the Nominating Committee to discuss potential nominations and finalize a proposed slate.

Tenure Policies and Grievance Procedures. Provost Troyer presented the recommended revisions to University Policy 102.13, Tenure, Policies, Regulations, and Procedures of the University of North Carolina at Charlotte, and the Procedures for Resolving Faculty Grievances (arising under Section 607(3) of The Code of the University of North Carolina). Discussion ensued to answer clarifying questions.

Mr. Bunker requested action to recommend Board approval of the revised tenure policies and grievance procedures, as presented.

Action. On a motion by Mr. Wilson, seconded by Mr. Young, the Committee voted unanimously to recommend Board approval of the revised tenure policies and grievance procedures.

Motion to Convene in Closed Session. Mr. Bunker requested a motion to convene in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. Pursuant to N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; and*
- b. to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to N.C.G.S. §143-318.11 (a)(1); and*
- c. to establish, or to instruct the public body's staff concerning the amount of compensation and other material terms of an employment contract or proposed employment contract pursuant to N.C.G.S. §143-318.11 (a)(5).*

Action. On a motion by Mr. Olusesi, seconded by Mr. Wilson, the Committee convened in closed session.

Mr. Bunker excused all attendees except trustees, Chancellor Gaber, Ms. Bradley, Ms. Jenkins, and Cabinet members.

Closed Session

Closed session minutes are filed in the office of the assistant secretary to the Board of Trustees.

Open Session

Action on Faculty Tenure Recommendations. Mr. Bunker called for action on the faculty tenure recommendations, as presented in closed session.

Action. On a motion by Mr. Young, seconded by Mr. Olusesi, the Committee voted unanimously to recommend Board approval of the revised tenure policies and grievance procedures.

Action on Employment Agreement. Mr. Bunker called for action on the employment agreement, as presented in closed session.

Action. On a motion by Mr. Olusesi, seconded by Mr. Young, the Committee unanimously approved the employment agreement.

Action on Tier II Salary Adjustments. Mr. Bunker called for action on the Tier II salary adjustments, as presented in closed session.

Action. On a motion by Mr. Wilson, seconded by Mr. Olusesi, the Committee unanimously approved the tier II salary adjustments.

Action on Appointments to the Board of Trustees of the Endowment Fund (BOTEF), 2024 Board Members' List. Mr. Bunker called for action on the appointments to the Board of Trustees of the Endowment Fund (BOTEF), 2024 Board Members' List, as presented in closed session.

Action. On a motion by Mr. Olusesi, seconded by Mr. Young, the Committee unanimously approved the tier II salary adjustments.

Adjourn. There being no further business to come before the Committee, Mr. Bunker adjourned the meeting at 10:27 am.

Submitted: Kim S. Bradley 9/26/24
Kim S. Bradley Date
Assistant Secretary to the Board
UNC Charlotte Board of Trustees

Approved: Dennis N. Bunker III 9/26/24
Dennis N. Bunker III Date
Chair
UNC Charlotte Board of Trustees



**The University of North Carolina at Charlotte
Board of Trustees**

Academic and Student Life Committee Meeting
Thursday, April 25, 2024, 10:30 - 11:20 a.m.
Popp Martin Student Union, Room 340 ABDE

Minutes

Committee Members in Attendance

Brett Keeter, Chair
John Bailey
Tife Olusesi
Dennis Bunker III, ex officio

Committee Members Not in Attendance

Geoff Gray

Other Trustees in Attendance

Christine Katziff
Lawrence Shaheen, Jr.
Dontá Wilson
Teross Young Jr.

Staff and Faculty in Attendance

Kevin Bailey, Vice Chancellor for Student Affairs
Kim Bradley, Chief of Staff
Beth Crigler, Vice Chancellor for Advancement
Tina Dadio, University Public Records Officer and Legal Specialist
John Daniels, Vice Chancellor for Research
Chris Gonyar, Director, Office of Emergency Management
Sharon Gaber, Chancellor
Mike Hill, Director of Athletics
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Melva Jenkins, Administrative Liaison for University Governance
Mary Lou Maher, Professor, Department of Software and Information Systems
Ashley McAlarney, Director, UNC Charlotte Student Legal Services, Inc.
Beth Rugg, Assistant Vice Chancellor for Client Engagement
Brenda Shue, Business Officer
Jennifer Ames Stuart, Clinical Professor of Marketing
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Brandon Wolfe, Associate Vice Chancellor for Diversity and Inclusion and Chief Diversity Officer
Leslie Zenk, Associate Provost and Chief of Staff

Technical Support Staff

Brad Bowen, Manager, Digital Media Communications- Video Support
Brian Black, Digital Media Communications, Videographer/Editor
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Casey LeBlanc, OneIT, Technology Support Analyst
Marcus Pena, Emerging Media Communications, Media Production Specialist
Mark Price, Manager, Desktop Support
Stephen Snipes, Assistant Director of Technical Services, Student Union and Cone Center
Natasha Stracener, Emerging Media Communications, EMC Manager, In-person Technician
Instructional Media Production Manager

Guests

Nur Asirat, Student
Carissa Bermudez, UNC Charlotte Black Student Union
Sofia DiStefano, News Editor, Niner Times
Ezra Devane, UNC Charlotte Black Student Union
Clare Grealey, Copy Editor, Niner Times
Anisha Griffin, UNC Charlotte Black Student Union
Eddi Hines, UNC Charlotte Black Student Union
Isaiah McGirt, UNC Charlotte Black Student Union
Bryan Lopez, UNC Charlotte LatinX Student Union
Ashley McAlarney, UNC Charlotte Student Legal Services
Mary Lou Maher, Professor, UNC Charlotte, College of Computing and Informatics
Everett Pohl, Video Editor, Niner Times
Dan Rice, Photo Editor, Niner Times

Call to Order. Mr. Keeter called the meeting to order and reminded members of the Committee of their duty to avoid conflicts of interest and appearances of conflicts under the State Government Ethics Act in accordance with Chapter 138A of the North Carolina General Statutes and advised the Trustees to make him aware of any conflict of interest or any appearance of a conflict of interest with respect to any matters coming before the Committee at any time during the meeting. No conflicts of interest were reported.

Approval of Minutes. Mr. Keeter requested action on the minutes of the February 15, 2024, Academic and Student Life Committee meeting.

Action. On a motion by Mr. Olusesi, seconded by Mr. Bailey, the Committee unanimously approved the February 15, 2024, meeting minutes.

Faculty Workload Policy and Procedure. Provost Troyer presented proposed changes to the Faculty Workload Policy and Procedure that was revised to align with recent changes made by the Board of Governors to the UNC Policy Manual. The revised policy and procedure, approved by the Faculty Council, acknowledges that faculty engage in teaching, research and service, and that the proportion of time spent on each area must reflect each faculty member's duties in those three areas; requires that each faculty member have a work plan in alignment with workload expectations based on their appointment type and individual circumstances; and requires that UNC Charlotte

compile an annual report of the previous year's faculty activity to be presented and approved by the Board of Trustees and submitted to the UNC President.

Action. On a motion by Mr. Olusesi, seconded by Mr. Bailey, the Committee unanimously approved the revised Faculty Workload Policy and Procedure as presented.

Research Highlight: Artificial Intelligence and Education. With the rapid increase in availability and use of Artificial Intelligence (AI), research on AI education is essential in shaping the content and importance of AI literacy. Dr. Maher described an AI ecosystem that is informed and supported by student surveys, teaching and learning with AI, and the impact of teaching AI Literacy at UNC Charlotte.

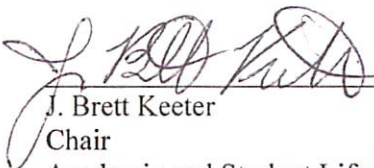
Student Legal Services. The Board of Trustees approved affiliated entity status for UNC Charlotte Student Legal Services, Inc. in April 2022. Student Legal Services is a 501c3 nonprofit corporation that provides legal advice and resources to students and is funded by the student activity fee. Ms. McAlarney provided an overview of the organization's first full academic year of operation.

Athletics Update. Mr. Hill updated the committee on the performance of the teams this season.

Other Business. Mr. Keeter provided remarks as outgoing chair of the Academic and Student Life Committee and thanked Mr. Olusesi for his service on the committee.

Adjourn. There being no further business before the Committee, Mr. Keeter adjourned the meeting.

Submitted:  9/26/24
Jennifer Troyer Date
Provost and Vice-Chancellor for Academic Affairs

Approved:  9/26/2024
J. Brett Keeter Date
Chair
Academic and Student Life Committee



**The University of North Carolina at Charlotte
Board of Trustees**

Advancement and Public Relations Committee Meeting

Thursday, April 25, 2024, 11:05 a.m. – 12:05 p.m.

Popp Martin Student Union, Room 340 I

Open Session Minutes

Committee Members in Attendance

Dennis Bunker III, Board Chair
Teross Young Jr., Chair
Wendy Grubbs, Vice Chair (virtual)
Sasha Weintraub
Dontá Wilson

Other Trustees in Attendance

J. Brett Keeter
Larry Shaheen Jr.

Staff and Faculty in Attendance

Sharon Gaber, Chancellor
Beth Crigler, Vice Chancellor for University Advancement
Anna Helms, Director, Constituent Relations
Penny Hawkins, Associate Vice Chancellor of University Development
Jenny Matz, Senior Director of Strategic Marketing
Laura Sharpe, Executive Director of University Engagement and Events
Jen Ames Stuart, Associate Vice Chancellor of University Communications

Technical Support Staff

Alex Frizzell, EMC, Instructional Media Production Manager, In-person Technician
Jeffrey Bailey, EMC, Media Production Specialist, Remote Technician

Call to Order. Mr. Young reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest in accordance with the State Government Ethics Act, Chapter 138A of the North Carolina General Statutes. He advised committee members to notify him immediately if anyone should become aware of a conflict of interest or any items that may create the appearance of a conflict of interest during the meeting. No conflicts of interest were reported. Mr. Young called the meeting to order.

Approval of Minutes. Mr. Young requested action on the February 15, 2024, Advancement and Public Relations Committee meeting minutes as distributed.

Action. On a motion by Mr. Wilson, seconded by Mr. Bunker, the Committee unanimously approved the February 15, 2024, meeting minutes.

Fundraising and Campaign Update. Ms. Hawkins shared that \$26.5 million has been raised to date in FY 2024. She also shared that with verbal commitments the total is \$40 million. To date, including current verbal commitments, more than \$212 million has been raised towards the University's \$500 million campaign goal. In addition, there is \$137 million in delivered and target proposals. Niner Nation Gives took place April 9th through 11th and exceeded its goal with total fundraising of \$4.68 million.

Campaign Update. Ms. Crigler provided an update on the status of the campaign, scheduled to launch during Niner Nation Week: Homecoming 2024 at the football game. She also shared an overview of the pillars: student success and opportunity, academic and research leadership, and campus enrichment and engagement. Ms. Stuart and Ms. Matz then provided an overview of the creative concepts for the campaign.

Motion to Convene in Closed Session. Mr. Young requested a motion to convene in closed session.

Action. On a motion by Mr. Wilson, seconded by Dr. Weintraub, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

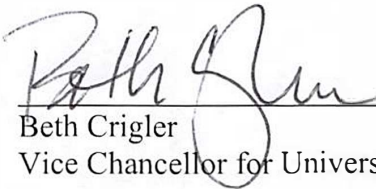
- a. *Pursuant to N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; and*
- b. *prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to N.C.G.S. §143-318.11 (a)(1);*
- c. *establish, or to instruct the public body's staff concerning the amount of compensation and other material terms of an employment contract or proposed employment contract pursuant to N.C.G.S. §143-318.11 (a)(5);*

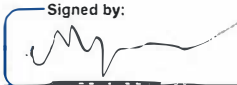
Closed Session

Closed session minutes are filed in the office of the assistant secretary to the Board of Trustees.

Open Session

Adjourn. There being no other business, Mr. Young adjourned the meeting.

Submitted:  _____
Beth Crigler Date
Vice Chancellor for University Advancement

Approved:  _____ 10/03/2024 | 12:21 PM EDT
Wendy Grubbs Date
Chair
Advancement and Public Relations Committee



**The University of North Carolina at Charlotte
Board of Trustees**

Finance and Physical Properties Committee Meeting
Thursday, April 25, 2024, 11:35 a.m. – 12:35 p.m.
Popp Martin Student Union, 340 I

Open Session Minutes

Committee Members in Attendance

Christine Katziff, Chair
John Bailey, Vice Chair
Larry Shaheen
Michael Smith
Dennis Bunker, ex-officio

Staff/Guests in Attendance

Rich Amon, Vice Chancellor Business Affairs
Sharon L. Gaber, Chancellor
Kim Bradley, Chief of Staff
Greg Verret, Interim Associate Vice Chancellor for Finance
Kathryn Horne, Director of Planning, Design and Construction
Ken Smith, Associate Vice Chancellor for Budget
Carrie Smith, Deputy Chief Budget Director
Elizabeth Moll, Senior Budget Analyst
Doug Lape, Associate Vice Chancellor for Business Services
Katharina Findlater, Business Affairs Operation Manager
Nelda Tatum, Board and Committee Specialist

Technical/Support Staff

Sean Stallings, EMC, Media Production Specialist, Remote Technician
Natasha Stracener, EMC, Instructional Media Production Manager, In-person Technician

Call to Order. Ms. Katziff called the meeting to order and reminded committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the committee members to notify her immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interests were reported.

Approval of the Minutes. Ms. Katziff requested approval of the February 15, 2024, minutes of the Finance and Physical Properties Committee (FPPC).

Action: On a motion by Mr. Larry Shaheen seconded by Mr. John Bailey, the Committee unanimously approved the minutes for the February 15, 2024, meeting.

2024-2025 All Funds Budget. Dr. Amon presented the University's All-Funds Budget to the Committee for FY 2024-2025 and reviewed the All-Funds Budget timeline, the types of funds included revenues and expenses by category, operating expenses by unit, the overall university budget, a comparison of FY24 and FY25 All-Funds budgets, a review of specific auxiliary unit budgets, and a discussion of how the FY25 budget addresses policy concerns and pressures impacting the budget.

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee voted unanimously to recommend the Board approve the FY 2024-2025 All Fund Budget for the University.

UNC Charlotte Budget Update. Mr. Smith provided an update of the university budget as of March 2024 including how year-to-date budgets compared to year-to-date actuals for all general funds, housing, athletics, parking, and dining. Mr. Smith reported that all budgets are in positive standing.

Fiscal Health Dashboard. Mr. Verret provided an update on the key financial metrics of enrollment, investment performance, research awards, and housing occupancy. He stated that these metrics were favorable for the most recent period.

2024-2025 Parking Ordinance. Dr. Amon stated that the parking ordinance changes for 2024-2025 were minimal and included the clarification of a payroll deduction option, the inclusion of a process to add temporary vehicles to a parking account, and updated website and year references.

Action: On a motion by Mr. Bailey, seconded by Mr. Shaheen, the Committee unanimously approved the 2024-2025 Parking Ordinance.

2024-2025 Campus Transportation Policy. Dr. Amon presented the campus transportation policy that outlines the general operations for campus transportation-related services. He reported that the policy provisions are designed to ensure the safety and protection of our campus, and this year highlights a new vendor for our shared mobility devices. Dr. Amon reported that the policy does not require a vote from the committee.

Requests for Designer Ratification – Multiple Projects. Dr. Amon presented three requests for designer ratification:

Wallis Residence Hall Roof Renovation – Selected: Wolf Trail Engineering; 1st Alternate: REI Engineers.

Sanford Demolition – Selected: Kimley-Horn & Assoc. Inc.; 1st Alternate: Thomas & Hutton.

Niner Esports Suite – Selected: Perkins & Will; 1st Alternate: BDHP; 2nd Alternate: VisArch

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee unanimously approved the selected designers and alternates as presented for Wallis Residence Hall Roof Replacement, Sanford Demolition, and the Niner Esports Suite.

Request for Construction Manager at Risk (CM@Risk) Ratification

Hawthorn Residence Hall Renovation

Dr. Amon reported that Metcon was selected as the CM@Risk for the Hawthorn Residence Hall renovation project, with first and second alternates as Clancy & Theys Construction and Gilbane Construction, respectively.

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee unanimously ratified the selected construction manager at risk Metcon, with first and second alternates, Clancy & Theys Construction and Gilbane Construction, respectively, for the Hawthorn Residence Hall Renovation project.

Request to Dispose of Real Estate by Easement. Dr. Amon reported that there were two easements that needed Committee and Board approval.

Piedmont Natural Gas (PNG) – Piedmont Natural Gas plans to replace the damaged pipeline which serves the campus on the southwest side of Cameron Blvd. An easement of 0.27 acres is requested to install the line. Compensation to the state for this project is no less than \$21,334.

City of Charlotte (Charlotte Water) Mallard Creek Intercept (MCI) Sewer Upgrade – The City of Charlotte plans to repair, reroute, and increase the capacity of the sanitary sewer system in the University area. The City will replace the damaged sewage line, redirect segments, and increase the size of the sewage line located in proximity to the campus. An easement of 0.08147 acres of acreage is requested for this project. Compensation to the state will be no less than \$34,107.

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee unanimously voted to recommend Board approval of the disposition of 0.27 acres of real estate by easement to Piedmont Natural Gas (PNG) and compensation of no less than \$21,334 for the land, and approve the disposition of 0.8146 acres of real estate by easement to the City of Charlotte with compensation to the state of no less than \$34,107 for the land.

Request to Dispose of Real Estate by Ground Lease. Dr. Amon reported that UNC Charlotte and the Charlotte Mecklenburg Schools (CMS) established the Early College High in 2014 with a 10-year ground lease. CMS installed modular units on the 1.132-acre site. Dr. Amon reported that UNC Charlotte and CMS wish to continue the Early College High School program and request authorization to renew the ground lease for another 10-year period with the understanding that CMS will continue its efforts to obtain future funding for a permanent structure.

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee unanimously recommends the Board approve the disposition of 1.132 acres of Real Estate by Ground Lease to the Charlotte Mecklenburg School Board at no cost.

Request to Acquire Real Estate by Strategic Lease. Dr. Amon reported that the University would like to enter into a strategic lease agreement for 301 E. 9th Street, a building located across the street from the university’s uptown campus, the Dubois Center. UNC Policy (600.1.3[R]) allows institutions to enter a lease “for strategic, unique or site-specific space that is necessary and appropriate to take full advantage of opportunities of strategic importance.” The 10-year lease is estimated at \$4,755,776 over the term.


This property will become a hub for the entrepreneurial ecosystem of the North Tryon Tech Hub. This facility will house tenant offices and suites, community gathering spaces and meeting rooms, as well as academic space, promote research and innovation.

Action: On a motion by Mr. Shaheen, seconded by Mr. Bailey, the Committee unanimously voted to recommend Board approval of the University entering into a 10-year lease up to a maximum of \$5,000,000 over the term of the contract for the North Tryon Tech Hub.

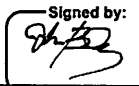
Notice of Designer Approval through Delegated Authority. Dr. Amon reported that two projects were approved through delegated authority, project budgets under \$750,000.

Capital Improvement Projects Update. Dr. Amon reported that the Cameron Second Floor project was bid as a single prime contract; the Softball Locker room project was rebid Feb 1 and the bids were within budget. He also provided an update that the Burson Renovation and Expansion design development phase has been completed.

Adjourn. There being no further business before the Committee, the meeting was adjourned at 12:20 p.m.

Submitted: 

Rich Amon Date
Vice Chancellor for Business Affairs

Approved:  Signed by: _____ 10/02/2024 | 10:46 AM EDT
BA93A453080F4F8...
John Bailey Date
Chair, Finance and Physical Properties Committee



**The University of North Carolina at Charlotte
Board of Trustees**

Thursday, April 25, 2024
Popp Martin Student Union, Room 340 ABDE
1:30 – 3:15 p.m.

Open Session Minutes

Board Members in Attendance

Dennis Bunker III, Chair
John Bailey
Isaiah Grayson
Wendy Grubbs (via Zoom)
Christine Katziff (via Zoom)
J. Brett Keeter
Hugh McColl Jr.
Tife Olusesi
Larry Shaheen Jr.
Sasha Weintraub
Dontá Wilson
Teross Young Jr.

Board Members Not in Attendance

Geoff Gray
Michael Smith

Staff/Faculty in Attendance

Sharon Gaber, Chancellor
Ishwar Aggarawal, Faculty, Million Dollar Research Circle
Rich Amon, Vice Chancellor for Business Affairs
Kevin Bailey, Vice Chancellor for Student Affairs
Kim Bradley, Chief of Staff and Assistant Secretary to the Board
Bettie Ray Butler, Faculty, Million Dollar Research Circle
Mike Carlin, Vice Chancellor for OneIT and Chief Information Officer
Mark Colone, Senior Director of Development
Meagan Conley, Senior Director of Development
Robert Cramer, Faculty, Million Dollar Research Circle
Beth Crigler, Vice Chancellor for Advancement
Tina Dadio, University Public Records Officer/Paralegal
John Daniels, Vice Chancellor for Research
Jay Davis, Senior Director of Executive Communications
Xiuxia Du, Faculty, Million Dollar Research Circle
Audra Esposito, Staff Council Chair
Wei Fan, Faculty, Million Dollar Research Circle

Catherine Fowler, Faculty, Million Dollar Research Circle
Lauren Gregg, Senior Director of Leadership Engagement and Strategic Initiatives
Chris Gonyar, Director of Emergency Management
Anna Helms, Director of Constituent Relations
Mike Hill, Director of Athletics
Jodi Kaplan, Executive Director of Alumni Engagement
Susan Harden, Faculty
Kathryn Horne, Director of Planning, Design, and Construction (PDC), Facilities Management
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Christy Jackson, Deputy Communications Officer and Executive Director of Strategic Communications
Hannah Jakob, Director of Alumni Engagement Programming
Melva Jenkins, Administrative Liaison for University Governance
Shelley Johnson, Faculty, Million Dollar Research Circle
Kat Lawrence, University Communications, Photographer
Elizabeth Moll, Senior Budget Analyst for Non-General Fund
Jhemara Miller, Executive Assistant, Alumni Engagement
Xiaoxia Newton, Faculty Council President
Anna Parks, Executive Assistant to the Chief of Staff
Scott Plunkett, Director of Alumni Operations & Special Projects
Carrie Smith, Deputy Chief Budget Director
Ken Smith, Associate Vice Chancellor for Budget
Buffie Stephens, Director, Issues Management & External Media Relations
Jen Ames Stuart, Associate Vice Chancellor for University Communications
Deb Thomas, Associate Vice Chancellor for Research
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Brandon Wolfe, Associate Vice Chancellor for Diversity and Inclusion and Chief Diversity Officer
Leslie Zenk, Associate Provost and Chief of Staff in the Office of Academic Affairs

Technical/Support Staff

Brian Black, Digital Media Communications – Videographer/Editor
Jeremy Bailey, EMC, Online Multimedia Specialist
Brad Bowen, Manager, Digital Media Communications – Video Support
Alex Frizzell, EMC, Technical and Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Mark Price, OneIT, Manager, Green Team, Desktop Support
Beth Rugg, OneIT, Assistant Vice Chancellor for Client Engagement
Stephen Snipes, Assistant Director of Technical Services, Student Union and Cone Center
Sean Stallings, EMC, Media Production Specialist, Remote Technician
Natasha Stracener, EMC, Instructional Media Production Manager, In-person Technician

Guests

Carissa Bermudez, Student, Black Student Union
James Citrin, SGA, Student Body Vice President
Davis Cuffe, Assistant Sports Editor
Kelly Demirjian, Student

Sofia DiStefano, News Editor, Niner Times
Clare Grealey, Assistant Copy Editor, Niner Times
Ryn Johnson, Student Performer
Logan Parin, Alumni
Everett Pohl, Assistant Video Editor, Niner Times
Dan Rice, Niner Times, Assistant Photo Editor
Trinity Turner, Student
Jason Vaughan, Associate Director of Media Relations
Cailin Walker, Student
Joe Wholey, SGA, Chief of Staff
Dean Wright, Student
Peter Zay, Journalist

Call to Order. Mr. Bunker called the meeting to order and reminded Board members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Board members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Previous Meeting Minutes. Mr. Bunker requested approval of the February 15, 2024, and April 1, 2024, meeting minutes.

Action. On a motion by Mr. Wilson, seconded by Mr. Olusesi, the Board unanimously approved the minutes of the February 15, 2024, and April 1, 2024, meetings, as distributed.

Board Chair's Remarks. Mr. Bunker recognized Mr. Wilson and the celebration of his generous support of the University through the dedication of the Dontá L. Wilson Residence Hall and the creation of the Wilson Believe Fund to make college education more accessible for first-generation college students majoring in business and education. Mr. Bunker also celebrated the Board's execution towards fulfillment of strategic actions identified in the beginning of the year to help the University achieve its mission and goals by deploying professional and personal relationships. He also highlighted the 98% participation rate of trustees and foundation board members during Niner Nation Gives. Mr. Bunker then reflected on the Charlotte Business Journal's cover story highlighting UNC Charlotte's research success and forecasting the eventual designation as a Carnegie R1 institution emphasizing the significant implications this holds for the Charlotte region. Lastly, Mr. Bunker reminded the Board of key upcoming University events.

AGB Conference Report. Messrs. Keeter and Bailey reported that the recent AGB Conference offered valuable networking opportunities with other trustees, regents, and governors from colleges and universities across the country and shared their key takeaways from the conference.

Recognition of Outgoing Student Body President and Trustee. Mr. Bunker and Chancellor Gaber presented Mr. Olusesi with a gift for his service as student body president and trustee for the past year. Mr. Olusesi thanked the Board for its support.

Introduction and Swearing-In of New Student Body President and Trustee. Mr. Olusesi introduced Mr. Grayson, who was then given the oath by Ms. Clark and sworn in as a trustee.

Chancellor's Report. Chancellor Gaber began her remarks by acknowledging the students and faculty in the room who were expressing their right to free speech and freedom of expression. She next provided an update on the forecasted fall enrollment, including information about the delayed FAFSA processing issues, which has resulted in the University extending the intent to enroll deadline to allow students more time to make decisions. She reported that despite the possibility that delays could cause an increase in summer melt, next year's projected incoming undergraduates indicate another record freshman class with enrollment slightly higher than last year. She reported increases in applications of 8%, out-of-state new student applications of 12%, and the intent to enroll out-of-state students of 40%. Chancellor Gaber stated that UNC Charlotte's growing national reputation, including the US News and World Report top 100 public ranking, is facilitating recruiting and marketing to help broaden the University's geographic footprint. She also indicated that transfer applications, intents to enroll, and strong interest from community college students have played a role in increased first-year retention rates to a record 83.6%. She noted a flat graduate school enrollment, with reported declines in international applications and new international student registrations.

Next, Chancellor Gaber provided an update on the following US News and World Report rankings of graduate programs:

- MBA program earned its highest ranking among part-time programs since 2020 at #45, and remains the #1 part-time MBA among North Carolina based public programs
- MPA program ranked second among North Carolina public programs and #57 overall
- Social Work rose five spots to #67
- Top Military Friendly Award for the fifth consecutive year
- Interdisciplinary Master of Science in Mathematical Finance achieved its second top 10 ranking from TFE Times publication

Chancellor Gaber also reported that the design and construction teams responsible for the renovation of the dining hall creating the Social 704 in Popp Martin Student Union have been awarded a certificate of Merit by the NC building commission in the category of Excellence in Project Implementation.

Chancellor Gaber then recognized the following students for receiving national awards:

- Juniors Sonia Birla and Grace Cooper, both members of the Honors College, were the only two students from the entire UNC System to advance this year to be finalists (of only 191 students nationwide) for the prestigious Truman scholarship for students pursuing careers in public service.
- Jaylen London, a junior Martin scholar and nursing major, is UNC Charlotte's first ever Amgen scholar, one of 10 students selected for the Harvard cohort, and will conduct research this summer at Harvard University. Amgen is a prestigious international STEM program
- Abby Patterson, a senior communication studies and history major, is the 2024 Student Employee of the Year

Chancellor Gaber also recognized the 2024 Staff Employees of the Year:

- Barbara Seyter – Devotion to Duty
- Ashton Atmore – Innovation Award
- Mikayla Harvey – Leadership and Community Engagement Award
- James Rusher – Safety and Heroism
- Patrick Madsen – Human Relations

Chancellor Gaber next reported that the Alumni Association honored six outstanding alumni on March 1, 2024: Dean Arp, Jeffrey Cox, Alain Miatudila Sr., David Ravin, Bryan Starnes, and with the alumni association's highest honor, former board chair Susan DeVore, received the Bonnie Cone Lifetime Achievement Award.

Next, she provided an update on the University's legislative priorities, noting that many trustees have met with key legislators to strongly advocate for funding for the expansion of data and computer science. She also provided an update on efforts to further University federal relations and raise visibility in Congress of the great things happening in Charlotte, reporting that Dr. Daniels, Ms. Helms, and she traveled to Washington, DC in March to meet with several members of the Congressional Delegation with that focus.

Chancellor Gaber next referenced the Charlotte Business Journal cover article mentioned by Mr. Bunker regarding the University's move to R1 status, which is a milestone not only for the University but also for the region and state. She also reported that UNC Charlotte is the lead University on a \$1 million research project through the National Institutes of Health's Artificial Intelligence/Machine Learning Consortium to Advance Equity and Researcher Diversity (AIM-AHEAD) program; the research team is led by Dr. Cheryl Brown, associate professor and chair of the Department of Political Science and Public Administration.

Chancellor Gaber continued by summarizing UNC System President Peter Hans' recent visit to the UNC Charlotte campus, which included the Levine Scholars reception, a tour of the BATT CAVE, and a briefing on the University's work with cybersecurity and sports analytics.

She then reported the success of the Ninth Annual Niner Nation Gives, April 9 -11, which surpassed its goals, with more than 6,000 individual gifts and more than \$4.6 million raised. She also referenced the residence hall dedication, which also took place during Niner Nation Gives Week, in honor of Mr. Wilson, celebrating his transformational gift. Continuing in the theme of giving, Chancellor Gaber reported that the Bonnie E. Cone Society annual luncheon was held on April 4 and provided the opportunity for the University's planned giving society to hear from students about the impact of giving.

Next, Chancellor Gaber reported the recent leadership appointments on campus of: José Gámez as permanent Dean of the College of Arts + Architecture, effective July 1, Teresa Petty as Associate Provost for Undergraduate Education and Dean of University College, and Eric Heggstad as the inaugural Associate Provost for Faculty Affairs.

She next congratulated the women's indoor track and field team, and the men's tennis team for winning American Athletic Conference (AAC) titles and reported that the 49ers have now won three titles so far since joining the AAC. Chancellor Gaber also congratulated Riley Felts, a pole vaulter on the track team for her incredible performance at the NCAA indoor track and field championships, where she finished as the national runner-up, which is the highest ever finish for a Charlotte student-athlete; Riley also earned first team All-American honors.

Chancellor Gaber concluded by sharing that the spring 2024 commencement ceremonies on May 10-11 are expected to mark a record-breaking semester, awarding degrees and graduate certificates to more than 5,100 students, breaking the spring 2021 record of just over 4,800; these numbers include 3,500 bachelor's degrees earned this semester, which may break the 2019 record of 3,487.

Charlotte Million Dollar Circle. Dr. Thomas reported that the Charlotte's inaugural million-dollar circle was established in April 2024 to recognize principal investigators who have over \$1 million in active awards. She stated that the individuals of the distinguished group of researchers are at the core of propelling UNC Charlotte to R1, with 65 researchers representing 70% of a portfolio of over \$220 million in active external awards. She further reported that the top six principal investigators who are present today have won and managed a portfolio of about \$50 million (22% of the total \$220 million). Dr. Thomas invited the following top six researchers, who represent six different colleges on campus, forward to be recognized:

- Dr. Catherine Fowler - Cato College of Education/Special Education and Child Development (Dr. Fowler was not able to attend today but Dr. Betty Ray Butler, a colleague on the project who was instrumental in writing it, was here on her behalf). This is the largest grant in the history of UNC Charlotte
- Dr. Wei Fan – William States Lee College of Engineering/Civil and Environmental Engineering
- Dr. Xiuxia Du – College of Computing and Informatics/Bioinformatics and Genomics
- Dr. Robert Cramer – College of Health and Human Services/Public Health Sciences/
- Dr. Ishwar Aggarwal – College of Science/Physics and Optical Science/
- Dr. Shelley Johson – College of Humanities & Earth and Social Sciences/Criminal Justice and Criminology

Report of the Finance and Physical Properties Committee. Ms. Katziff reported that the Committee reviewed several financial and capital items and approved the University parking ordinance for 2024-2025, as well as requests for designer selection ratifications for Wallis Residence Hall, Sanford Demolition, and the Niner eSports Suite. She reported that the Committee also reviewed the University budget, a report of the University financial health dashboard, the University transportation policy manual, an informal project authorization, and an update on capital improvement projects. Ms. Katziff invited Dr. Amon to review the University budget, as well as the All Funds Budget, which requires full board approval.

2024- 2025 All Funds Budget – Ms. Katziff presented the Committee's recommendation that the Board approve the 2024-2025 All Funds Budget.

Mr. Bunker requested action on the Finance and Physical Properties Committee's recommendation for Board approval of the 2024-2025 All Funds Budget, as presented.

Action. The Board unanimously approved the 2024-2025 All Funds Budget.

Requests to Dispose of Real Estate by Easement – Ms. Katziff presented the Committee's recommendation that the Board approve the disposal of real estate by easement of:

1. 0.27 acres to Piedmont Natural Gas with compensation of state land of no less than \$21,334; and
2. 0.8147 acres to the City of Charlotte with compensation of land for no less than \$34,107.

Mr. Bunker requested action on the Committee's recommendation for Board approval to dispose of real estate by easement to Piedmont Natural Gas with compensation and to the City of Charlotte with compensation, as presented.

Action. The Board unanimously approved disposal of real estate by easement to Piedmont Natural Gas with compensation and to the City of Charlotte with compensation.

Request to Dispose of Real Estate by Ground Lease – Ms. Katziff presented the Committee’s recommendation that the Board approve the disposal of real estate by ground lease to Charlotte Mecklenburg School Board.

Mr. Bunker requested action on the Committee’s recommendation for Board approval to dispose of real estate by ground lease to Charlotte Mecklenburg School Board.

Action. The Board unanimously approved disposal of real estate by ground lease to Charlotte Mecklenburg School Board.

Request for Authorization to Acquire Real Estate by Strategic Lease – Ms. Katziff presented the Committee’s recommendation that the Board approve the request to enter a strategic lease for the property at 301 E. 9th Street in Charlotte for 10 years up to a maximum of \$5,000,000 over the term of the lease.

Mr. Bunker requested action on the Committee’s recommendation for Board approval of the strategic lease for the property at 301 E. 9th Street in Charlotte for 10 years up to a maximum of \$5,000,000 over the term of the lease.

Action. The Board unanimously approved the strategic lease for the property at 301 E. 9th Street in Charlotte for 10 years up to a maximum of \$5,000,000 over the term of the lease.

Report of the Executive Committee. Mr. Bunker reported that he had reminded the Executive Committee members of the email vote conducted on February 20, 2024, in which they unanimously approved the appointment and compensation of Dr. José Gámez as Dean of the College of Arts + Architecture, and Dr. Teresa Petty as Associate Provost for Undergraduate Education and Dean of University College. He then reported that Trustee Young, Chair of the Nominating Committee briefed the Committee on the process he will use to facilitate the nominations for next year’s Board officers. Lastly, Mr. Bunker reported that Provost Troyer presented Tenure Policies and Grievance Procedures for approval and the Committee voted unanimously to recommend Board approval.

Tenure Policies and Grievance Procedures – Mr. Bunker invited Provost Troyer to provide a summary of the Tenure Policies and Grievance Procedures prior to the Board’s vote.

Mr. Bunker requested action on the Committee’s recommendation for the Board to approve the Tenure Policies and Grievance Procedures, as presented.

Action. The Board unanimously approved the Tenure Policies and Grievance Procedures.

Mr. Bunker then reported that the Committee unanimously approved faculty tenure recommendations, an employment agreement, two tier II salary adjustments, and the appointment of members to the Board of Trustees of the Endowment Fund, all as presented in closed session.

Report of the Audit, Compliance, and Enterprise Risk Management Committee. Dr. Weintraub reported that the Committee received an update on the FY24 Internal Audit Plan, and a summary of internal audit

reports issued. He reported that the Committee was advised of one item on the Internal Audit Open Findings Report which will be remediated by December 2024. He also reported that the Committee unanimously approved the FY25 Internal Audit plan. Lastly, Dr. Weintraub reported that the Committee received a year-end summary from the Office of Ethics, Policy, and Compliance.

Report of the Academic and Student Life Committee. Mr. Keeter reported that the Committee received an overview of the emerging research on the importance of the use of artificial intelligence (AI) literacy in education, and the ways in which faculty in the College of Computing and Informatics are researching the use of AI. He reported that they also received an overview of the UNC Charlotte Student Legal Services' first full year of operation. Lastly, Mr. Keeter reported that the Committee received an update of the status of the athletic programs, including details on the announcement of the hiring of the new women's basketball coach.

Faculty Workload Policy and Procedure – Mr. Keeter then invited Provost Troyer to summarize the revised faculty workload policy and procedure. Provost Troyer that the presented changes have been reviewed and approved by the faculty council. Mr. Keeter then presented the Committee's recommendation that the Board approve the Faculty Workload Policy and Procedure.

Mr. Bunker requested action on the Committee's recommendation to approve the Faculty Workload Policy and Procedure.

Action. The Board unanimously approved the Faculty Workload Policy and Procedure.

Report of the Advancement and Public Relations Committee. Mr. Young reported that the Committee received updates regarding fundraising and the campaign. He reported an FY 2024 fundraising total of \$26.5 million. He further reported that to date, including verbal commitments, more than \$212 million has been raised towards the University's \$500 million capital campaign goal. Mr. Young also reported that the Niner Nation Gives fundraiser which ran April 9 – 11, 2024, exceeded its goal with a total of \$4.68 million. Mr. Young reported that the Committee also received an update on the status of the capital campaign, which is scheduled to launch in Fall 2024.

Report of the University Faculty Council and Staff Council. Dr. Newton and Ms. Esposito provided a combined faculty/staff update, highlighting student, faculty, and staff accomplishments. They shared feedback received from the staff town hall regarding resources needed to support student success and areas of needed improvement.

Report of the Student Government Association. Mr. Grayson provided a brief overview of the SGA Executive Leadership Team, the internal senate officers, and external appointed officers. He shared the administration's values of build, unite, grow and highlighted key pillars and platform points. He also provided a summary of current priorities and summer goals of the Student Government Association.

Motion to Convene in Closed Session. Mr. Bunker called for a motion to convene in closed session, and excused everyone except the Trustees, Chancellor Gaber, Ms. Bradley, Ms. Jenkins, and Cabinet members.

Action. On a motion by Mr. Olusesi, seconded by Mr. Wilson, the Board convened in closed session pursuant to the following General Statutes of the State of North Carolina:

- a. Pursuant to N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7.

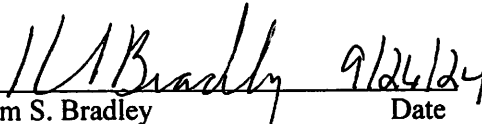
Closed Session

Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.

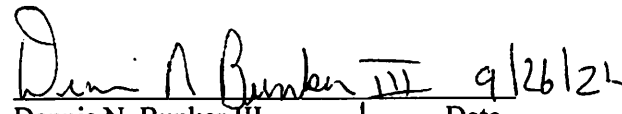
Open Session

Adjourn. There being no further business to come before the Board, the meeting was adjourned at 3:35 pm.

Submitted:


_____ Date
Kim S. Bradley
Assistant Secretary to the Board
UNC Charlotte Board of Trustees

Approved:


_____ Date
Dennis N. Bunker III
Chair
UNC Charlotte Board of Trustees