UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

The University of North Carolina at Charlotte
Board of Trustees

Audit, Compliance, and Enterprise Risk Management Committee Meeting
Thursday, February 13, 2025, 9:00 – 10:00 a.m.
Dubois Center at UNC Charlotte Center City Auditorium

Open Minutes

Committee Members in Attendance
Teross Young, *Chair*
Dontá Wilson
Dennis Bunker, III, *ex officio*

Committee Members Not in Attendance
Larry Shaheen Jr.
Sasha Weintraub

Staff and Faculty in Attendance *(including via Zoom)*
Sharon Gaber, Chancellor
Richard Amon, Vice Chancellor for Business Affairs
Kim Bradley, Chief of Staff and Assistant Secretary to the Board of Trustees
Tina Dadio, University Public Records Officer/Legal Specialist
Steven Dunham, Chief Risk Officer
Shari Dunn, Senior Director of Executive Communications
Sarah Edwards, Associate Vice Chancellor and Deputy General Counsel
Chris Gonyar, Associate Vice Chancellor for Safety & Security
Amy Hisler, Controller
Maya Hood, Paralegal
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Melva Jenkins, Administrative Liaison for University Governance
Anna Parks, Executive Assistant to the Chancellor
Michelle Reinken, Assistant Vice Chancellor for Civil Rights and Title IX/Title IX Coordinator
Tarveras Rogers, IT Auditor, Certified Information Systems Auditor
Zach Rogers, Financial Audit Manager, Office of State Auditor, *Via Zoom*
Erica Solosky, Assistant Vice Chancellor for Ethics, Policy, and Compliance and Associate General Counsel
Jennifer Ames Stuart, Associate Vice Chancellor & Chief Communications Officer
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Kevin Vehar, Internal Audit Manager
Greg Verret, Associate Vice Chancellor for Finance & Director of Treasury Services
Jennifer Walker, Chief Audit Officer

Technical Support Staff
Brian Black, Digital Media Communications – Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Alex Frizzell, Media Production Team, Lead Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Justin Minch, Learning Space Technology, Lead AV Systems Analyst
Griff Myers, Learning Space Technology, Classroom Support Supervisor
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician
Matthew Wheeling, Media Production Team, Media Production Specialist
Demetri Williams, Media Production Team, Media Production Specialist

Call to Order. Mr. Young called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and advised Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts were reported.

Approval of Minutes. Mr. Young requested action on the December 4, 2024, Audit, Compliance, and Enterprise Risk Management Committee meeting minutes.

> Action. On a motion by Mr. Wilson, seconded by Mr. Bunker, the Committee approved the December 4, 2024, Audit, Compliance, and Enterprise Risk Management Committee minutes.

(Note: This item was presented first due to a travel delay affecting one of the committee members.)
Report on 2023-2024 External Audits. Mr. Rogers reported that their office successfully completed the FY24 financial statement audit for the University, resulting in an unmodified (clean) opinion with no findings. He also indicated that the full report is now available on the University's Financial Services website.

Annual Financial Audits of Associated Entities. Mr. Verret provided an update on the annual financial audits of the associated entities. Mr. Verrett reported that the external auditors completed the FY24 financial statement audits for the Foundation, the Athletic Foundation, Charlotte Investment Fund, Inc., and Charlotte Student Legal Services, and that all audits received were unmodified (clean) with no findings.

National Collegiate Athletics Association (NCAA) Agreed-Upon-Procedures. Ms. Hisler reported that, as with all National Collegiate Athletics Association (NCAA) member institutions, UNC Charlotte is required to submit financial data detailing operating revenues and expenses related to its intercollegiate athletics program to the NCAA on an annual basis and is subject to "agreed-upon-procedures" performed by an independent accountant. She reported that the accountant's report was returned with no major findings for the University.

Internal Audit Update. Ms. Walker provided an update on the FY25 Internal Audit Plan and summarized the internal audit reports issued this period with no high-risk findings reported. Ms. Walker reported that all revisions to the Internal Audit manual have been completed, addressing changes in the Institute of Internal Auditors' (IIA) Global Standards, in compliance with the audit plan. Ms. Walker noted that the consulting engagement for the External Quality Assessment Review (QAR) of Internal Audit at Fayetteville State University was postponed due to scheduling adjustments needed on their end.

Conflicts of Interest Update (State Government Ethics Act). Ms. Solosky provided the annual Conflict of Interest update, with no actual conflicts reported. Ms. Solosky reminded the committee that UNC Charlotte Board of Trustee members must file a Statement of Economic Interest prior to being appointed, and annually by April 15 of each year.

Enterprise Risk Management (ERM) Update. Mr. Dunham presented an updated Key Enterprise Risk Dashboard and an overview of the measures in place for youth protection on campus. Mr. Dunham highlighted the recent establishment of a cross-departmental improvement group focused on youth protection, as well as the implementation of comprehensive campus-wide program administration software. Mr. Dunham emphasized that maintaining high standards of care will require ongoing assessment and improvement.

Mr. Young excused all attendees except the Committee members, Chancellor Gaber, Dr. Amon, Ms. Bradley, Ms. Dadio, Mr. Dunham, Ms. Edwards, Ms. Hood, Mr. Humphrey, Dr. Reinken, Mr. Rogers, Ms. Solosky, Ms. Stuart, Dr. Troyer, Mr. Vehar, and Ms. Walker.

Closed Session

Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.

Motion to Adjourn. Mr. Young requested a motion to adjourn.

Action. On a motion by Mr. Wilson, seconded by Mr. Bunker, the meeting was adjourned.

Submitted:
Jesh Humphrey — Date
Vice Chancellor for Institutional Integrity and General Counsel

Approved: Teross W. Young 4/24/25
Teross Young., Chair — Date
Audit, Compliance, and Enterprise Risk Management Committee

UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

The University of North Carolina at Charlotte
Board of Trustees

Executive Committee Meeting
Thursday, February 13, 2025, 9:10–9:30 a.m.
Dubois Center at UNC Charlotte Center City, Auditorium

Open Session Minutes

<u>Committee Members in Attendance</u>
Dennis Bunker III, Chair
Dontá Wilson, Vice Chair
John Bailey
Isaiah Grayson
Wendy Grubbs (via Zoom)
Brett Keeter
Teross Young Jr.

<u>Committee Members Not in Attendance</u>
Sasha Weintraub

<u>Staff/Faculty in Attendance</u>
Sharon Gaber, Chancellor
Rich Amon, Vice Chancellor for Business Affairs
Kim Bradley, Chief of Staff and Assistant Secretary to the Board
Beth Crigler, Vice Chancellor for University Advancement
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Shari Dunn, Senior Director of Executive Communications
Mike Hill, Director of Athletics
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Melva Jenkins, Administrative Liaison for University Governance
Anna Parks, Executive Assistant to the Chancellor
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs

<u>Technical Support Staff</u>
Brian Black, Digital Media Communications – Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Alex Frizzell, Media Production Team, Lead Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Justin Minch, Learning Space Technology, Lead AV Systems Analyst
Griff Myers, Learning Space Technology, Classroom Support Supervisor

Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician
Matthew Wheeling, Media Production Team, Media Production Specialist
Demetri Williams, Media Production Team, Media Production Specialist

Call to Order. Mr. Bunker called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Previous Meeting Minutes. Mr. Bunker requested action on the minutes from the December 4, 2024, Executive Committee meeting, and the December 7, 2024, Emergency Executive Committee Meeting, as distributed.

> Action. On a motion by Mr. Grayson, seconded by Mr. Keeter, the Committee unanimously approved the December 4, 2024, Executive Committee meeting, and the December 7, 2024, Emergency Executive Committee Meeting, meeting minutes.

Chair Updates. Mr. Bunker reminded the Committee of the emergency meeting and email votes conducted since the last business meeting in December:

- December 7, 2024- The Executive Committee unanimously approved the hiring of Tim Albin as the head football coach during an emergency meeting.

- December 22, 2024- The Executive Committee unanimously approved an email vote to hire Benavia Jenkins as the new volleyball head coach.

- January 9, 2025- The Executive Committee unanimously approved an email vote for a tier I retention salary increase for Vice Chancellor for Student Affairs Kevin Bailey.

Board Officer Nomination Process. Mr. Bunker advised the Committee that he has appointed Mr. Gray to chair the nominating committee, along with Mssrs. Young and Smith, in preparation for the board officer elections for next year. He advised that Mr. Gray will convene the committee in the upcoming months to prepare a recommended slate of officers for elections in July.

Revised Distinguished Professorship in Health Care Ethics. Provost Troyer presented a revision of the Distinguished Professorship in Health Care Ethics.

> Action. On a motion by Mr. Keeter, seconded by Mr. Grayson, the Committee voted unanimously to approve the revision of the Distinguished Professorship in Health Care Ethics, as presented.

Motion to Convene in Closed Session. Mr. Bunker requested a motion to convene in closed session pursuant to the following General Statutes of the State of North Carolina:

a. *Pursuant to N.C.G.S. §143-318.11 (a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States or not considered a public record within the meaning of Chapter 132 of the General Statutes.*

Action. On a motion by Mr. Wilson, seconded by Mr. Keeter, the Committee convened in closed session.

Mr. Bunker excused all attendees except trustees, Chancellor Gaber, Ms. Bradley, Ms. Jenkins, and Cabinet members.

Closed Session

Closed session minutes are filed in the office of the assistant secretary to the Board of Trustees.

Open Session

Action on Employment Agreement. Mr. Bunker requested action to approve the employment agreement for head soccer coach, Kevin Langan, as presented in closed session.

Action. On a motion by Mr. Wilson, seconded by Mr. Grayson, the Committee unanimously approved the employment agreement for head soccer coach, Kevin Langan, as presented in closed session.

Adjourn. There being no further business to come before the Committee, Mr. Bunker adjourned the meeting at 9:20 am.

Submitted: KM Bradley 4/24/25
Kim S. Bradley Date
Assistant Secretary to the Board
UNC Charlotte Board of Trustees

Approved: Den N Bunker III 4/24/25
Dennis N. Bunker III Date
Chair
UNC Charlotte Board of Trustees

The University of North Carolina at Charlotte
Board of Trustees

Academic and Student Life Committee Meeting
Thursday, February 13, 2025, 10:50-11:50 am
Dubois Center at UNC Charlotte Center City, Auditorium

Minutes

Committee Members in Attendance
Brett Keeter, Chair
John Bailey
Isaiah Grayson
Dennis Bunker III, ex officio

Committee Members Not in Attendance
Michael Smith, Vice Chair

Other Trustees in Attendance
Lawrence Shaheen Jr.
Teross Young Jr.

Staff and Faculty in Attendance
Kevin Bailey, Vice Chancellor for Student Affairs
John Daniels, Vice Chancellor for Research
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Sharon Gaber, Chancellor
Melva Jenkins, Administrative Liaison for University Governance
Mike Hill, Director of Athletics
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Ellissa Brooks Nelson, Divisional Director, Student Affairs Research & Assessment
Anna Parks, Executive Assistant to the Chancellor
Stephanie Schuckers, Bank of America Distinguished Professor in Computing & Informatics
John Tobias, Sports Analytics Program Director
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Dennis Wiese, Associate Vice Chancellor for Student Affairs
Leslie Zenk, Associate Provost and Chief of Staff

Technical Support Staff
Brian Black, Digital Media Communications – Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Alex Frizzell, Media Production Team, Lead Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer

Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Justin Minch, Learning Space Technology, Lead AV Systems Analyst
Griff Myers, Learning Space Technology, Classroom Support Supervisor
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician
Matthew Wheeling, Media Production Team, Media Production Specialist
Demetri Williams, Media Production Team, Media Production Specialist

Call to Order. Mr. Keeter called the meeting to order and reminded members of the Committee of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act in accordance with Chapter 138A of the North Carolina General Statutes and advised the Trustees to make him aware of any conflict of interest or any appearance of a conflict of interest with respect to any matters coming before the Committee at any time during the meeting. No conflicts of interest were reported.

Approval of Minutes. Mr. Keeter requested action on the minutes of the December 4, 2024, Academic and Student Life Committee meeting.

> Action. On a motion by Mr. Grayson, seconded by Mr. Bailey, the Committee unanimously approved the December 4, 2024, meeting minutes.

Division of Research Strategic Plan. Dr. Daniels provided a summary of the university's newly developed research strategic plan, entitled "Research Shaping What's Next". He discussed the process by which it was developed, the university's research mission and vision, and broad areas of commitment.

Student Affairs Data Lake. Dr. Nelson presented on the Student Affairs Data Lake, developed to measure how student engagement in Student Affairs programs and initiatives impact student success and sense of community. She explained that the Student Affairs Data Lake provides the capability to extract data from multiple data sources, transform the data to make it accessible, and allow for reporting that can provide a historical perspective, allow for trend analysis reporting, as well as support custom ad-hoc analytical, predictive modeling, and dashboard reporting. Dr. Nelson stated that the development of the Student Affairs Data Lake will undoubtedly benefit the entire University community and allows the opportunity to leverage data like never before by providing the capabilities to examine data in more robust and meaningful ways to inform student success.

Artificial Intelligence, Cybersecurity, and Identify: Challenges & Opportunities. Dr. Schuckers presented on research related to cybersecurity and deepfake attacks and solutions based on artificial intelligence that incorporate biometrics and liveness detection. She reported that the Center for Identification Technology Research (CITeR), a National Science Foundation (NSF) center, is expanding to include UNC Charlotte and is focused on research in artificial intelligence, biometric recognition and identity. Dr. Schuckers reported that CITeR has members from US government organizations such as FBI, DHS, DoD, from companies like Qualcomm and CVS Health, and from organizations from around the world.

Sports Analytics Degree. Mr. Tobias presented about the new Bachelor's degree in Sports Analytics. He reported that UNC Charlotte will now become just the fifth school in the country and the first in the southeast where students can get an undergraduate degree in Sports Analytics. Mr. Tobias also discussed the rapid success the sports analytics certificate at UNC Charlotte has already had with students.

Athletics Update. Mr. Hill updated the committee on NCAA news and the 49ers spring season.

Adjourn. There being no further business before the Committee, Mr. Keeter adjourned the meeting.

Submitted: 4/24/2025
Jennifer Troyer Date
Provost and Vice Chancellor for Academic Affairs

Approved: 4/24/2025
J. Brett Keeter Date
Chair
Academic and Student Life Committee

The University of North Carolina at Charlotte
Board of Trustees

Advancement and Public Relations Committee Meeting
Thursday, February 13, 2025, 9:40 - 10:40 a.m.
Dubois Center at UNC Charlotte Center City, Auditorium

Open Session Minutes

Committee Members in Attendance
Wendy Grubbs, Chair (virtual)
Geoff Gray, Vice Chair
Larry Shaheen Jr.
Dennis Bunker III, Ex-Officio

Committee Members Not in Attendance
Sasha Weintraub

Trustees in Attendance
John Bailey
J. Brett Keeter Jr.
Teross Young Jr.

Staff and Faculty in Attendance
Sharon Gaber, Chancellor
Josh Boyd, Program Director for Basic Needs
Kim Bradley, Chief of Staff
Beth Crigler, Vice Chancellor for University Advancement
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Shari Dunn, Senior Director of Executive Communications
Chris Gonyar, Associate Vice Chancellor of Safety and Security
Penny Hawkins, Associate Vice Chancellor of University Development
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Christy Jackson, Executive Director of Strategic Communications
Melva Jenkins, Administrative Liaison for University Governance
Anna Parks, Executive Assistant to the Chancellor
Laura Sharpe, Executive Director of University Engagement and Events
Denise Simpson, Associate Vice Chancellor for Student Affairs and Dean of Students

Buffie Stephens, Director of Media Relations & Issues Management
Jen Ames Stuart, Associate Vice Chancellor of University Communications

Technical Support Staff
Brian Black, Digital Media Communications – Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Alex Frizzell, Media Production Team, Lead Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Justin Minch, Learning Space Technology, Lead AV Systems Analyst
Griff Myers, Learning Space Technology, Classroom Support Supervisor
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician
Matthew Wheeling, Media Production Team, Media Production Specialist
Demetri Williams, Media Production Team, Media Production Specialist

Call to Order. Ms. Grubbs reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest in accordance with the State Government Ethics Act, Chapter 138A of the North Carolina General Statutes. She advised committee members to notify her immediately if anyone should become aware of a conflict of interest or any items that may create the appearance of a conflict of interest during the meeting. No conflicts of interest were reported. Ms. Grubbs called the meeting to order.

Approval of Minutes. Ms. Grubbs requested action on the December 4, 2024, Advancement and Public Relations Committee meeting minutes as distributed.

> Action. On a motion by Mr. Bunker, seconded by Mr. Gray, the Committee unanimously approved the December 4, 2024, meeting minutes.

Marketing Update. Dr. Stuart presented the annual goals and strategies of marketing and communications. These included focusing on advancing the University's reputation, elevating the brand and digital engagement, and fostering a thriving campus community.

Campaign Update. Ms. Crigler provided an update on campaign progress, including recent principal and major gifts. She also introduced new guidelines for counting planned gifts, aimed at aligning with donor-centric best practices. The guidelines include verifying estate values every five years to capture significant fluctuations and to ensure proper stewardship of donors.

Development Update. Ms. Hawkins shared the fundraising update, highlighting that the University is not following the national trend of declining donations to higher education. To date, the campaign has raised more than $281 million with projections indicating that the FY25 annual goal will be surpassed. She also previewed Niner Nation Gives, which will take place from Tuesday, April 8 to Thursday, April 10. In its tenth year, the initiative strives to raise $4.9 million through 6,500 gifts during the 49-hour campaign.

Jamil Niner Student Pantry. To illustrate the impact of fundraising, Dr. Simpson gave an overview of the Jamil Niner Student Pantry, detailing how it supports students along with future plans.

Motion to Convene in Closed Session. Ms. Grubbs requested a motion to convene in closed session.

Action. On a motion by Mr. Shaheen, seconded by Mr. Gray, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

a. *Pursuant to N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; and*
b. *prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to N.C.G.S. §143-318.11 (a)(1);*
c. *establish, or to instruct the public body's staff concerning the amount of compensation and other material terms of an employment contract or proposed employment contract pursuant to N.C.G.S. §143-318.11 (a)(5);*

Closed Session

Closed session minutes are filed in the office of the assistant secretary to the Board of Trustees.

Open Session

Adjourn. There being no other business, Ms. Grubbs adjourned the meeting.

Submitted: Beth Crigler 4/24/2025
Beth Crigler Date
Vice Chancellor for University Advancement

Approved: Wendy Grubbs 4/24/2025
Wendy Grubbs Date
Chair
Advancement and Public Relations Committee

The University of North Carolina at Charlotte
Board of Trustees

Finance and Physical Properties Committee Meeting
February 13, 2025, 12:00 p.m. - 12:40 p.m.
Dubois Center at UNC Charlotte Center City Auditorium

Minutes

Committee Members in Attendance
John Bailey, Chair
Thomas Scrivener
Dontá Wilson
Dennis Bunker III, ex officio

Committee Members Not in Attendance
Michael Smith

Other Trustees in Attendance:
Brett Keeter
Larry Shaheen Jr.
Teross Young Jr.

Staff/Faculty in Attendance
Rich Amon, Vice Chancellor Business Affairs
Owen Cooks, Associate Vice Chancellor for Facilities Management
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Katharina Findlater, Business Affairs Operation Manager
Sharon Gaber, Chancellor
Mike Hill, Athletic Director
Kathryn Horne, Director of Planning, Design and Construction
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Melva Jenkins, Administrative Liaison for University Governance
Doug Lape, Associate Vice Chancellor for Business Services
Anna Parks, Executive Assistant to the Chancellor
Greg Verret, Associate Vice Chancellor for Finance

Technical/Support Staff
Brian Black, Digital Media Communications – Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support

Alex Frizzell, Media Production Team, Lead Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Justin Minch, Learning Space Technology, Lead AV Systems Analyst
Griff Myers, Learning Space Technology, Classroom Support Supervisor
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician
Matthew Wheeling, Media Production Team, Media Production Specialist
Demetri Williams, Media Production Team, Media Production Specialist

Call to Order. Mr. Bailey called the meeting to order and reminded committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Previous Meeting Minutes. Mr. Bailey requested approval of the December 4, 2024, minutes of the Finance and Physical Properties Committee (FPPC).

> Action: On a motion by Mr. Bunker, seconded by Mr. Scrivener, the Committee unanimously approved the minutes for the December 4, 2024, meeting.

Capital Action Items

Requests for Authorization of Capital Project. *Catering Commissary Refresh.* Mr. Cooks presented the request to authorize the Catering Commissary Refresh project, which will include investigation/diagnosis and repair of flooring issues in the cold room and will replace outdated kitchen equipment.

Mr. Bailey requested action to approve the Catering Commissary Refresh as presented.

> Action: On a motion by Mr. Wilson, seconded by Mr. Scrivener, the Committee voted unanimously to approve the authorization for the University to undertake the Catering Commissary Refresh project, as presented.

Requests for Authorization of Capital Project. *Prospector Mid-Level Refresh.* Mr. Cooks presented the request to authorize the Prospector Mid-Level Refresh, which will refresh the space required by the Chick-fil-A brand. Mr. Cooks reported that it will include exploring an expansion of the kitchen and increasing the seating capacity to accommodate an increase in customers. He also stated that the project will include new flooring, lighting, and seating options in the existing seating area.

Mr. Bailey requested action to approve the Prospector Mid-Level Refresh as presented.

> Action: On a motion by Mr. Scrivener, seconded by Mr. Wilson, the Committee voted unanimously to approve the authorization for the University to undertake the Prospector Mid-Level Refresh, as presented.

Requests for Authorization of Capital Project. *Regional Utility Plant (RUP) 5 Data Center Infrastructure Upgrade.* Mr. Cooks presented the request to authorize the Regional Utility Plant (RUP) 5 Data Center Infrastructure Upgrade. He reported that this project will upgrade the data and electrical infrastructure to support the increased computing needs of the University as the research enterprise continues to grow.

Mr. Bailey requested action to approve the Regional Utility Plant (RUP 5 Data Center Infrastructure Upgrade as presented.

> Action: On a motion by Mr. Scrivener, seconded by Mr. Wilson, the Committee voted unanimously to approve the authorization for the University to undertake the Regional Utility Plant (RUP) 5 Data Center Infrastructure Upgrade, as presented.

Requests for Designer Ratification. Mr. Cooks presented a request for designer ratification for the *Klein College of Science Dean Suite Renovation:* Selected designer: Neighboring Concepts; 1st Alternate: Design Collaborative; 2nd: KEI Architects.

Mr. Bailey requested action to approve the designer ratifications for the Klein College of Science Dean Suite Renovation as presented.

> Action: On a motion by Mr. Wilson, seconded by Mr. Scrivener, the Committee unanimously approved the selected designers and alternates for the Klein College of Science Dean Suite Renovation, as presented.

Financial Information Items

Financial Ratios and Credit Rating Analysis. Mr. Verret presented a Financial Ratios and Credit Rating Analysis and discussed the overall financial fiscal health of the University and the Moody's rating agency scorecard.

Affiliated Entities. Mr. Verret provided an update on the University's affiliated entities and discussed the contributions to the University, investment performance, debt, and the net assets of the University's affiliated entities.

Budget Update. Dr. Amon provided an update on the University budget as of December 2024, including a comparison of the year-to-date budgets versus the year-to-date actuals for all general funds, housing, athletics, parking, and dining.

Capital Information Items

Capital Improvement Projects Update. Mr. Cooks reported that there is one project in advance planning, 16 in design, and 17 in construction.

Notice of Designer Approval through Delegated Authority. Mr. Cooks reported that 10 projects and 6 selected designers have been approved through delegated authority with project budgets under $500,000.

Adjourn. There being no further business before the Committee, the meeting was adjourned at 12:33 p.m.

Submitted: 4/24/25
Rich Amon Date
Vice Chancellor for Business Affairs

Approved:
John Bailey Date
Chair, Finance and Physical Properties Committee

The University of North Carolina at Charlotte
Board of Trustees

Thursday, February 13, 2025, 2:00–4:00 p.m.
Dubois Center at UNC Charlotte Center City, Auditorium

Open Session Minutes

<u>Board Members in Attendance</u>
Dennis Bunker III, Chair
Dontá Wilson, Vice Chair
John Bailey
Geoff Gray
Isaiah Grayson
Wendy Grubbs (via Zoom)
Brett Keeter
Thomas Scrivener
Larry Shaheen Jr.
Michael Smith
Sasha Weintraub
Teross Young Jr.

<u>Board Members Not in Attendance</u>
Hugh McColl Jr.

<u>Staff/Faculty in Attendance</u>
Sharon Gaber, Chancellor
Tim Albin, Head Football Coach
Rich Amon, Vice Chancellor for Business Affairs
Kevin Bailey, Vice Chancellor for Student Affairs
Kim Bradley, Chief of Staff and Assistant Secretary to the Board
Mike Carlin, Vice Chancellor for OneIT and Chief Information Officer
Beth Crigler, Vice Chancellor for University Advancement
John Daniels, Vice Chancellor for Research
Betty Doster, Special Assistant to the Chancellor for External Relations and Partnerships
Shari Dunn, Senior Director of Executive Communications
Lauren Gregg, Senior Director of Executive Engagement
Mike Hill, Director of Athletics
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Melva Jenkins, Administrative Liaison for University Governance
Jodi Kaplan, Executive Director of Alumni Engagement
Xiaoxia Newton, Faculty Council President
Anna Parks, Executive Assistant to the Chancellor

Jen Ames Stuart, Chief Communications Officer/Associate Vice Chancellor for University Communications
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Greg Verret, Associate Vice Chancellor for Finance
Jessica Waldman, Staff Council Chair
Leslie Zenk, Associate Provost and Chief of Staff

Technical Support Staff
Brian Black, Digital Media Communications – Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Alex Frizzell, Media Production Team, Lead Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Adrian Jelley, OneIT, Technology Analyst
Casey Leblanc, OneIT, Technology Support Analyst
Justin Minch, Learning Space Technology, Lead AV Systems Analyst
Griff Myers, Learning Space Technology, Classroom Support Supervisor
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician
Matthew Wheeling, Media Production Team, Media Production Specialist
Demetri Williams, Media Production Team, Media Production Specialist

Guests
Joel Ford, UNC Board of Governors Liaison
Bo Cauble, Foundation Board Member
Johnathan Hill, Foundation Board Member
Gene Johnson, Foundation Board President
Greg Ross, Foundation Board Member
Nick Sulak, Foundation Board Member

Call to Order. Mr. Bunker called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Previous Meeting Minutes. Mr. Bunker requested action on the minutes from the December 4, 2024, meeting as distributed.

> Action. On a motion by Mr. Wilson, seconded by Mr. Young, the Committee unanimously approved the December 4, 2024, meeting minutes.

UNC Board of Governors Liaison Remarks. Governor Ford thanked the Board members for their ongoing commitment and support of the UNC Charlotte and broader Charlotte communities and for the Board's role in ensuring the University's mission remains clear, relevant and impactful. Governor Ford also acknowledged Chancellor Gaber's leadership, service and commitment.

Board Chair's Remarks. Mr. Bunker reported that he attended a meeting with the system president and BOG Chair, which is held via Zoom once a semester with all university Board of Trustee chairs. He shared highlights from the meeting, including Board of Trustee engagement, the goal to keep tuition low, the system's focus areas, and Board of Governor budget priorities.

Next, Mr. Bunker reported that the Regional Legislative Dinner will be held February 25 in Raleigh and encouraged trustees to attend. He then shared dates and times of other upcoming events of interest. Mr. Bunker then celebrated UNC Charlotte's designation as an R1 Research University. Lastly, he invited Mr. Hill to introduce the new football head coach, Tim Albin.

Chancellor's Report. Chancellor Gaber reminded the Board of the following four strategic priorities established at the Board of Trustees retreat to guide the Board's work in the 2024-25 year: accelerating student success, growing the research enterprise, fundraising campaign, and advancing reputation and brand awareness. Chancellor Gaber stated that the most obvious demonstration of student success is graduation, reporting that 3,600 undergraduate and graduate degrees and certificates were awarded during the December commencement in four ceremonies over two days. She further reported that the spring semester is off to a strong start after the winter break, with enrollment up year-over-year by more than 600, for a record total spring enrollment of 29,065, which includes an 18% increase in new student transfer enrollment over last spring. She also reported that there is a slight continued lag in graduate enrollment, however, which can be attributed primarily to the international decline.

Chancellor Gaber then announced that Dr. Bill Tolone has been named dean of the graduate school as of January 1, 2025. She also extended gratitude to Dr. Pinku Mukerjeee who served as interim dean of the graduate school during the two-year period of transition.

Next, Chancellor Gaber reported continued growth in the 49erNext program, which has expanded to include partnerships with a total of 15 community colleges. Students who complete an eligible associate degree with the required GPA from one of these community colleges are guaranteed admission to UNC Charlotte. She further stated that she and Provost Troyer will be visiting the nine newest 49erNext community college partners (Forsyth Tech, Guilford Tech, Cape Fear CC, South Piedmont CC, Sandhills CC, AB Tech, Blue Ridge CC, Stanly CC, and Davidson Davie CC) to participate in formal signing events.

Chancellor Gaber next reported that the UNC Charlotte Foundation's purchase of The Edge apartment complex, a great strategic acquisition, was completed at the end of the year, and the transition to bring the new property online to supplement university housing with an additional 720 beds is in progress.

In addressing the growth of the research enterprise, Chancellor Gaber acknowledged today's official announcement that UNC Charlotte has been designated an R1 institution by the Carnegie Classification of Institutions of Higher Education. She outlined the important ways that having an R1 benefits a city and asked for the Board's help in telling this story. She next discussed the North Tryon Tech Hub's continued progress and importance to the University's presence in Charlotte. She reported that the Charlotte Regional Business Alliance's Quarterly Investor meeting was held in the Dubois Center and CO-LAB Building with a focus of the North Tryon Vision Plan, which includes the Tech Hub. Chancellor Gaber reported that a panel of city leaders, including Trustee Michael Smith, Vice Chancellor for Research John Daniels, along with Cathy Bessant, CEO of the Foundation of the Carolinas, Catherine Horne, president and CEO of Discovery Place, and Marcellus Turner, CEO and chief librarian of the Charlotte Mecklenburg Library, spoke on the North Tryon Vision Plan.

Chancellor Gaber next gave an update on the fundraising campaign, reporting that approximately $281.4 million has been raised toward the campaign goal of $500 million. She also highlighted the following recent gifts:

- $7.2M from Graham Sidall for the Center of Precision Metrology
- $500K from Twig and Barbara Branch for Odyssean/Travel Abroad Scholarships
- $750K furniture donation for the CO-LAB from David Longo, Chairman and CEO of CBI Workplace Solutions
- Cumulative money raised for endowed scholarships in the month of December: $1.85M

Chancellor Gaber next highlighted the success in advancing the University's reputation and brand awareness. She reported that our online bachelor's programs are ranked at number three nationally and still number one in North Carolina by U.S. News & World Report (USNWR). She also shared USNWR's rankings for other online programs, including education (#9), nursing (#21); engineering (#63); MBA (#190). Also, the Cato College of Education ranked in the specialty areas of Special Education (#13) and Curriculum & Instruction (#15). She also reported that our BS in Computer Science/Concentration in Cybersecurity has been ranked #8 in the nation by Cybersecurity Guide and that we have been designated as a National Center of Academic Excellence in Cyber Research by the National Security Agency (NSA).

Chancellor Gaber then acknowledged how the University's reputation is advancing through strategically important events that draw the Charlotte community to campus, including the annual Martin Luther King, Jr. observance that featured a panel of three Charlotte alums (David Sanders '73, '77; LaShanda Millner '88; and Victoria Watlington '13, '23); hosting the Charlotte regional Business Alliance Quarterly meeting which brought nearly 300 community and industry leaders to the Dubois center and CO-LAB; and the Belk College of Business C-Suite Speaker Series which was attended by more than 800 and featured speaker Ric Elias, CEO and co-founder of Red Ventures. Next, Chancellor Gaber shared that UNC Charlotte is becoming more visible at the state level as a result of the growing number of Charlotte alumni who are serving in the state legislature. She reminded trustees again of the importance of their participation in our advocacy efforts at the legislative dinner scheduled in two weeks in Raleigh.

Lastly, Chancellor Gaber pointed out that one of the most effective means for increasing University brand recognition and reputation is through the athletics program. She highlighted the lacrosse team's decisive victory in their first game, as well as the recent celebration honoring the legacy of the former men's head basketball coach Bobby Lutz with more wins and NCAA tournament appearances than any other head coach in program history.

Overview of the New Regulation, 600.3.4[R]: Changes to Delegated Authority to Boards of Trustees and Chancellors. Mr. Humphrey advised the Board of the revisions to section 300 of the UNC Policy Manual that include a new regulation, 600.3.4[R] *Regulation on the Delegations of Authority and Granting of Management Flexibility on Human Resources Matters* that extends delegated authority for most personnel actions to the chancellors.

Report of the University Faculty Council. Dr. Newton's report highlighted faculty's research work, focusing on a group of interdisciplinary faculty from the College of Engineering (COE) and College of Humanities & Earth and Social Sciences (CHESS) and their work towards the disaster relief from Hurricane Helene. Dr. Newton illustrated how faculty used the community engaged project to transform engineering education, using a hands-on, real-world problem-based approach to teaching that has been shown to promote student engagement and positive learning outcomes.

Report of the Student Government Association. Mr. Grayson provided an update on student government association activities since the last meeting. He reported that elections will be taking place soon. He advised the Board of the completed platform items, as well as those still in progress, including a resource pipeline to political representatives, fostering partnerships in the community, and professional development opportunities.

Executive Committee Report. Mr. Bunker reported that he reiterated the results of an emergency meeting and two email votes executed since the last Board meeting, to capture them in the minutes.

- December 7, 2024: Unanimous approval of the hiring of Tim Albin as the head football coach during an emergency meeting.
- December 22, 2024: Unanimous approval of the hiring of Benavia Jenkins, the new volleyball head coach, via email.
- January 9, 2025- Unanimous approval of an SAAO retention salary increase for Vice Chancellor for Student Affairs Kevin Bailey, via email.

Mr. Bunker also reported that he advised the Committee that he has appointed Trustee Gray as chair of the nominating committee, with Trustees Young and Smith also appointed to the committee. He reported that the nominating committee will convene in the coming months to bring a slate of officers to the Board for consideration at the July organizational meeting.

Report of the Audit, Compliance, and Enterprise Risk Management Committee. Mr. Young reported that Mr. Zach Rogers from the Office of the State Auditor addressed the Committee regarding the FY24 financial statement audit for the University, presenting an unmodified (clean) opinion with no findings resulting from that audit. He also reported that Mr. Verret informed the Committee that all annual financial audits of the associated entities (UNC Charlotte Foundation, the Athletic Foundation, Charlotte Investment Fund, Inc., and Charlotte Student Legals Services) were unmodified (clean) with no findings. Mr. Young then reported that Ms. Hisler provided an update on the National Collegiate Athletic Association (NCAA) agreed-upon-procedures performed by an independent accountant and reported that the report was returned with no major findings. Mr. Young also reported that Ms. Walker provided an update on the FY25 Internal Audit Plan and a summary of the internal audit reports issued this period with no high-risk findings reported. He then reported that Ms. Solosky provided the annual Conflict of Interest Update, indicating no actual conflicts reported, and reminded board members of the requirement to file a Statement of Economic Interest prior to being appointed and annually by April 15 of each year. Lastly, Mr. Young reported that Mr. Dunham provided an update on the Key Enterprise Risk Dashboard and an overview of the protection of minors on campus.

Report of the Academic and Student Life Committee. Mr. Keeter reported that Dr. Daniels provided a high-level summary of the University's newly developed research strategic plan, entitled "Research Shaping What's Next". He also reported that Dr. Brooks Nelson provided a presentation on the Student Affairs Data Lake, developed to measure how student engagement in Student Affairs programs and initiatives impact student success and sense of community. Mr. Keeter then reported that Dr. Schuckers provided a presentation on research related to cybersecurity and deepfake attacks and solutions based on artificial intelligence that incorporate biometrics and liveness detection. He reported that she indicated that The Center for Identification Technology Research (CITeR), a National Science Foundation (NSF) center is expanding to include UNC Charlotte and is focused on research in artificial intelligence, biometric recognition and identity. Mr. Keeter reported that the Committee next heard a presentation by Dr. Tobias on the new Bachelor's degree in Sports Analytics, with UNC Charlotte becoming just the fifth school in the country and the first in the southeast to offer an undergraduate degree in Sports Analytics. Lastly, Mr. Keeter reported that Mr. Hill provided an update on the athletics spring season.

Report of the Advancement and Public Relations Committee. Ms. Grubbs reported that Dr. Ames Stuart presented the annual goals and strategies of marketing and communications, including focus on advancing the University's reputation, elevating the brand and digital engagement and fostering a thriving campus community. She then reported that Ms. Crigler provided an update on the *For the Love of Charlotte* campaign progress, announced recent principal and major gifts, and introduced new guidelines for counting planned gifts. Ms. Grubbs also reported that Ms. Hawkins provided a fundraising update, indicating that to date, the campaign has raised more than $281 million with projections indicating that the FY25 annual goal will be surpassed. Lastly, Ms. Grubbs reported that Dr. Simpson provided an overview of the Jamil Niner Student Pantry, detailing how it supports students as an illustration of the impact of fundraising.

Report of the Finance and Physical Properties Committee. Mr. Bailey reported that the Committee unanimously approved the following items: project authorization of the Catering Commissary and Prospector Mid-level Refresh, and the Regional Utility Plan 5 Data Center Infrastructure Upgrade, a designer selection ratification for the College of Science Dean Suite Renovation. He reported that the Committee reviewed the University budget and a presentation on the University's financial ratios, credit rating analysis, and affiliated entities. Mr. Bailey reported that the Committee also received an update on the capital improvement projects and designer approvals through delegated authority. Lastly, Mr. Bailey asked Dr. Amon to provide a recap of the University budget.

Motion to Convene in Closed Session. Mr. Bunker requested a motion to convene in closed session pursuant to the following General Statutes of the State of North Carolina:

a. *Pursuant to N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7.*

Action. On a motion by Mr. Wilson, seconded by Dr. Weintraub, the Board convened in closed session.

Mr. Bunker excused all attendees except trustees, Chancellor Gaber, Ms. Bradley, Ms. Jenkins, and Cabinet members.

Closed Session

Closed session minutes are filed in the office of the assistant secretary to the Board of Trustees.

Open Session

Other Business. Mr. Bunker closed with the following observations. He encouraged trustees to be intentional about using their spheres of influence to boost University leadership visibility in the community. Mr. Bunker also charged trustees to connect the university to the community and our students to the community and jobs in the community through internships and job opportunities.

Adjourn. There being no further business to come before the Board, adjourned the meeting at 3:34 pm.

Submitted: K. Bradley 4/24/25
Kim S. Bradley — Date
Assistant Secretary to the Board
UNC Charlotte Board of Trustees

Approved: Dennis N. Bunker III 4/24/25
Dennis N. Bunker III — Date
Chair
UNC Charlotte Board of Trustees