UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

**The University of North Carolina at Charlotte**
**Board of Trustees**

**Audit, Compliance, and Enterprise Risk Management Committee Meeting**
Friday, August 22, 2025, 8:30 a.m. – 9:15 a.m.
*The Dubois Center, UNC Charlotte Center City, Auditorium*

**Open Session Minutes**

<u>Committee Members in Attendance</u>
Larry Shaheen Jr., Chair
Tom Scrivener, Vice Chair
John Bailey
Sasha Weintraub
Dontá Wilson, *ex officio*

<u>Committee Member Not in Attendance</u>
Geoff Gray

<u>Staff/Faculty in Attendance</u>
Sharon Gaber, Chancellor
Richard Amon, Vice Chancellor for Business Affairs
Lauryn Anderson, Executive Assistant to the Chief of Staff
Kim Bradley, Chief of Staff and Assistant Secretary to the Board of Trustees
Joe Bost, Special Assistant to the Chancellor for External Relations and Partnerships
Tina Dadio, University Public Records Officer/Legal Specialist
Steven Dunham, Chief Risk Officer
Shari Dunn, Senior Director of Executive Communications
Sarah Edwards, Associate Vice Chancellor and Deputy General Counsel
Chris Gonyar, Associate Vice Chancellor for Safety & Security
Maya Hood, Paralegal
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Andrew James, University Communications, Media Relations Specialist
Melva Jenkins, Administrative Liaison for University Governance
Anna Parks, Executive Assistant to the Chancellor
Michelle Reinken, Assistant Vice Chancellor for Civil Rights and Title IX/Title IX Coordinator
Tarveras Rogers, IT Auditor, Certified Information Systems Auditor
Erica Solosky, Assistant Vice Chancellor for Ethics, Policy, and Compliance and Associate General Counsel
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Jennifer Walker, Chief Audit Officer

Technical Support Staff
Justin Ashe, Client Engagement, Director, Client Solutions and Support
Brian Black, University Communications, Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Emily Brown, Classroom Technology and Support Services, A/V Event Support Technician-Dubois Center
Alex Frizzell, Media Production Team, Lead Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Andrew James, University Communications, Media Relations Specialist
Casey Leblanc, OneIT, Technology Support Analyst
Justin Minch, Learning Space Technology, Lead AV Systems Analyst
Griff Myers, Learning Space Technology, Classroom Support Supervisor
Mark Price, OneIT, Manager, Green Team, Desktop Support
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Buffie Stephens, Director, Media Relations & Issues Management
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician
Matthew Wheeling, Media Production Team, Media Production Specialist

Guests
Davis Cuffe, Editor-in-Chief, Niner Times

Call to Order. Mr. Shaheen called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act and advised Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts were reported.

Approval of Previous Meeting Minutes. Mr. Shaheen requested action on the April 24, 2025, Audit, Compliance, and Enterprise Risk Management Committee meeting minutes.

> Action. On a motion by Mr. Scrivener, seconded by Mr. Bailey, the Committee approved the April 24, 2025, Audit, Compliance, and Enterprise Risk Management Committee minutes, with a minor revision to Mr. Shaheen's title, changing "Vice Chancellor" to "Vice Chair".

Division of Institutional Integrity and ACERM Calendar Update. Mr. Humphrey provided a brief overview of the Institutional Integrity organizational chart and the ACERM calendar.

Internal Audit Update. Ms. Walker provided updates on the Internal Audit Plans for FY25 and FY26 and summarized the internal audit reports issued this period, with no high-risk findings reported. Ms. Walker also presented the Internal Audit Self-Assessment Maturity Model, reporting that their department achieved the second highest score among UNC System universities, exceeding required scores on all themes and sub-themes categories.

Enterprise Risk Management (ERM) Update. Mr. Dunham updated the Committee on the University's top ten risks using the enterprise risk dashboard. He reported that six emerging risks were new to this year's list, reflecting the dynamic environment in which the University is currently operating. Mr.

Dunham reported that while several risks remain above management's desired targets, all are currently being managed within tolerable levels. He indicated key takeaways including the financial pressures of sustained inflation and ongoing litigation related to Facilities & Administrative (F&A) rates for research grants. The Committee also noted encouraging developments. Charlotte continues to hold the highest and growing market share of local high school graduates among UNC System institutions, and recent studies confirm the strong return on investment of a Charlotte degree, 6% higher than the national average and 9% higher than the UNC System average. The Committee will continue to review updated dashboards throughout the year to monitor these risks.

<u>Motion to Convene in Closed Session.</u> Mr. Shaheen called for a motion to convene in closed session.

> <u>Action.</u> On a motion by Mr. Bailey, seconded by Dr. Weintraub, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:
>
> a. *N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidential arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7; and*
> b. *N.C.G.S. §143-318.11(a)(3), to consult with and receive advice from counsel; and*
> c. *N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual, public officer or employee, prospective public officer or employee.*

Mr. Shaheen excused all attendees except the Committee members, Chancellor Gaber, Dr. Amon, Ms. Bradley, Ms. Dadio, Mr. Dunham, Ms. Edwards, Ms. Hood, Mr. Humphrey, Ms. Jenkins, Dr. Reinken, Mr. Rogers, Ms. Solosky, Dr. Troyer, and Ms. Walker.

**Closed Session**

*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*

**Open Session**

<u>Motion to Adjourn.</u> Mr. Shaheen requested a motion to adjourn.

> <u>Action.</u> On a motion by Mr. Scrivener, seconded by Mr. Bailey, the meeting was adjourned.

*Submitted:* Sarah O. Edwards 12-10-25

Sarah Edwards Date

Interim Vice Chancellor for Institutional Integrity and General Counsel

*Approved:* 12-10-25

Larry Shaheen Jr., Chair Date

Audit, Compliance, and Enterprise Risk Management Committee

**The University of North Carolina at Charlotte**
**Board of Trustees**

**Executive Committee Meeting**
Friday, August 22, 2025, 9:25 – 9:45 a.m.
*Dubois Center at UNC Charlotte Center City, Auditorium*

**Open Session Minutes**

Committee Members in Attendance
Dontá Wilson, Chair
Sasha Weintraub, Vice Chair
John Bailey
Isaiah Grayson
Larry Shaheen Jr.
Michael Smith

Committee Members Not in Attendance
Geoff Gray

Staff/Faculty in Attendance
Sharon Gaber, Chancellor
Rich Amon, Vice Chancellor for Business Affairs
Lauryn Anderson, Executive Assistant to the Chief of Staff
Joe Bost, Special Assistant to the Chancellor for External Relations and Partnerships
Kim Bradley, Chief of Staff and Assistant Secretary to the Board
Shari Dunn, Senior Director of Executive Communications
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Andrew James, University Communications, Media Relations Specialist
Melva Jenkins, Administrative Liaison for University Governance
Anna Parks, Executive Assistant to the Chancellor
Buffie Stephens, Director, Media Relations & Issues Management
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs

Technical Support Staff
Brian Black, University Communications, Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Emily Brown, Classroom Technology and Support Services, A/V Event Support Technician-

Dubois Center
Alex Frizzell, Media Production Team, Lead Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Casey Leblanc, OneIT, Technology Support Analyst
Justin Minch, Learning Space Technology, Lead AV Systems Analyst
Griff Myers, Learning Space Technology, Classroom Support Supervisor
Mark Price, OneIT, Manager, Green Team, Desktop Support
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician
Matthew Wheeling, Media Production Team, Media Production Specialist

Guests
Davis Cuffe, Editor-in-Chief, Niner Times

Call to Order. Mr. Wilson called the meeting to order and reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Previous Meeting Minutes. Mr. Wilson requested action on the minutes from the April 24, 2025, Executive Committee meeting, as distributed.

> Action. On a motion by Dr. Weintraub seconded by Mr. Shaheen, the Committee unanimously approved the April 24, 2025, meeting minutes.

Chair Updates. Mr. Wilson reported that the Executive Committee conducted an email vote on June 9 and approved the following requests:

- The compensation for the new Women's Golf head coach, CC McMahan
- The extension of the Women's Tennis Head Coach, Anthony Davison's contract
- The extension of the Men's Golf Head Coach, Ryan Cabbage's contract

Motion to Convene in Closed Session. Mr. Wilson requested a motion to convene in closed session pursuant to the following General Statutes of the State of North Carolina:

a. *Pursuant to N.C.G.S. §143-318.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; and*
b. *To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to N.C.G.S. §143-318.11 (a)(1).*

> Action. On a motion by Mr. Smith, seconded by Mr. Shaheen, the Committee convened in

closed session.

Mr. Wilson excused all attendees except trustees, Chancellor Gaber, Ms. Bradley, Ms. Jenkins, and Cabinet members.

**Closed Session**

*Closed session minutes are filed in the office of the assistant secretary to the Board of Trustees.*

**Open Session**

Adjourn. There being no further business to come before the Committee, Mr. Wilson adjourned the meeting at 9:35 am.

*Submitted:* K. Bradley 12/10/25
Kim S. Bradley Date
Assistant Secretary to the Board
UNC Charlotte Board of Trustees

*Approved:* Dontá L. Wilson 12/10/25
Dontá L. Wilson Date
Chair
UNC Charlotte Board of Trustees

UNIVERSITY OF NORTH CAROLINA
CHARLOTTE

**The University of North Carolina at Charlotte**
**Board of Trustees**

**Academic and Student Life Committee Meeting**
Friday, August 22, 2025, 9:55 - 11:10 am
*Dubois Center, Auditorium*

**Minutes**

Committee Members in Attendance
John Bailey, Chair
Michael Smith, Vice Chair
Isaiah Grayson
David Longo
Dontá Wilson, ex officio

Other Trustees in Attendance
Lawrence Shaheen Jr.

Staff/Faculty in Attendance
Sharon Gaber, Chancellor
Lauryn Anderson, Executive Assistant to the Chief of Staff
Kevin Bailey, Vice Chancellor for Student Affairs
Joe Bost, Special Assistant to the Chancellor for External Relations and Partnerships
Kim Bradley, Chief of Staff
John Daniels, Vice Chancellor for Research
Shari Dunn, Senior Director, Executive Communications
Sarah Edwards, Associate Vice Chancellor for Legal Affairs and Deputy General Counsel
Melva Jenkins, Administrative Liaison for University Governance
Mike Hill, Director of Athletics
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Andrew James, University Communications, Media Relations Specialist
Kaela Lindquist, Associate Dean of Students and Director of Student Accountability and Conflict Resolution
Michelle Reinken, Assistant Vice Chancellor for Civil Rights and Title IX Coordinator
Buffie Stephens, Director of Media Relations & Issues Management, University Communications
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Leslie Zenk, Associate Provost and Chief of Staff

Technical Support Staff
Brian Black, Videographer/Editor
Brad Bowen, Manager of Digital Media Communications – Video Support
Emily Brown, Classroom Technology and Support Services, A/V Event Support Technician-Dubois Center

Alex Frizzell, Media Production Team, Lead Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Casey Leblanc, OneIT, Technology Support Analyst
Justin Minch, Learning Space Technology, Lead AV Systems Analyst
Griff Myers, Learning Space Technology, Classroom Support Supervisor
Mark Price, OneIT, Manager, Green Team, Desktop Support
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician
Matthew Wheeling, Media Production Team, Media Production Specialist

Guests
Davis Caffe, Editor-in-Chief, Niner Times

Call to Order. Mr. Bailey called the meeting to order and reminded members of the Committee of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act in accordance with Chapter 138A of the North Carolina General Statutes and advised the Trustees to make him aware of any conflict of interest or any appearance of a conflict of interest with respect to any matters coming before the Committee at any time during the meeting. No conflicts of interest were reported.

Approval of Minutes. Mr. Bailey requested action on the minutes of the April 24, 2025, Academic and Student Life Committee meeting.

> Action. On a motion by Mr. Smith, seconded by Mr. Grayson, the Committee unanimously approved the April 24, 2025, meeting minutes.

Committee Overview. Provost Troyer, Drs. Bailey and Daniels, and Mr. Hill provided an overview of their divisions and the role and responsibilities of the Academic and Student Life Committee of the Board of Trustees.

Faculty Workload Report. Provost Troyer presented results from the 2024-2025 Faculty Workload Report. The report provides an annual summary of the work of faculty including teaching, research and service, as well as highlights from each college.

> Action. On a motion by Mr. Grayson, seconded by Mr. Smith, the Committee unanimously approved the Faculty Workload Report, as presented.

Title IX Appeals Training. As the appellate body for student appeals of sexual or interpersonal misconduct cases (including sexual assault, dating/domestic violence, and stalking) and of the Code of Student Responsibility, the Academic and Student Life Committee receives annual training on the university's student accountability process, the unique dynamics of sexual and interpersonal misconduct cases, and the parameters of the committee's review when a case is brought to it. Ms. Edwards, Dr. Reinken, and Dr. Lindquist provided the annual training to the committee members.

Athletics Update. Mr. Hill updated the committee on the start of the season.

Adjourn. There being no further business before the Committee, Mr. Bailey adjourned the meeting.

*Submitted:* 12/10/25
Jennifer L. Troyer Date
Provost and Vice Chancellor for Academic Affairs

*Approved:* 12/10/25
John A. Bailey Date
Chair
Academic and Student Life Committee

**The University of North Carolina at Charlotte**
**Board of Trustees**

**Advancement and Public Relations Committee Meeting**
Friday, August 22, 2025, 10:45 – 11:45 a.m.
*Dubois Center at UNC Charlotte Center City*

**Open Session Minutes**

Committee Members in Attendance
Geoff Gray, Committee Chair (virtual)
Sasha Weintraub, Vice Chair
Henry Atkins
David Ravin
Dontá Wilson, ex-officio

Staff/Faculty in Attendance
Sharon Gaber, Chancellor
Joe Bost, Special Assistant to the Chancellor for External Relations and Partnerships
Kim Bradley, Chief of Staff
Beth Crigler, Vice Chancellor for University Advancement
Shari Dunn, Senior Director of Executive Communication
Lauren Gregg, Senior Director of Executive Engagement
Penny Hawkins, Associate Vice Chancellor of University Development
Christy Jackson, Deputy Chief Communications Officer and Executive Director
Andrew James, Media Relations Specialist
Melanie Moore, Project Manager, Board Engagement & Events
Laura Sharpe, Executive Director of University Engagement and Events

Technical Support Staff
Alex Frizzell, EMC, Instructional Media Production Manager, Technician
Matthew Wheeling, Media Production Team, Media Production Specialist, Remote Technician

Guests
Davis Cuffe, Editor-in-Chief, Niner Times

Call to Order. Mr. Gray reminded Committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest in accordance with the State Government Ethics Act, Chapter 138A of the North Carolina General Statutes. He advised committee members to notify him immediately if anyone should become aware of a conflict of interest or any items that may create the appearance of a conflict of interest during the meeting. No conflicts of interest were reported. Mr. Gray called the meeting to order.

Approval of Minutes. Mr. Gray requested a motion to approve the April 24, 2025, Advancement and Public Relations Committee meeting minutes as distributed.

Action. On a motion by Dr. Weintraub, seconded by Mr. Atkins, the Committee unanimously approved the April 24, 2025 meeting minutes.

Committee Overview. Ms. Crigler provided an overview of the Division of University Advancement and how it functions with the Advancement and Public Relations Committee.

Development Update. Ms. Hawkins shared that the University exceeded its FY25 $65 million fundraising goal, raising more than $102.9 million. Ms. Hawkins shared that the FY26 fundraising goal is $75 million. Ms. Hawkins reviewed principal gift growth: in FY25 four gifts over $10 million and 11 gifts between $1 million - $9.9 million were secured. Furthermore, Ms. Hawkins shared that in FY25 80 gifts in the $35-100 thousand range were secured. Ms. Hawkins shared that donor retention was at about 70%. Ms. Hawkins concluded by stating that there is an anticipated $189 million in target and submitted proposals for FY26.

Campaign Update. Ms. Crigler reported that the University's capital campaign, *For the Love of Charlotte,* has raised $342 million towards the $500 million goal. This total includes $115.7 million for student success and opportunity, $105.7 million for academic and research leadership, $106.1 million for campus and community vibrancy, and the remainder for greatest need.

Motion to Convene in Closed Session. Mr. Gray requested a motion to convene in closed session pursuant to the following General Statutes of the State of North Carolina:

Action. On a motion by Dr. Weintraub, seconded by Mr. Atkins, the Committee convened in closed session pursuant to the following General Statutes of the State of North Carolina:

a. *To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to N.C.G.S. §143-318.11 (a)(1).*

**Closed Session**

*Closed session minutes are filed in the office of the assistant secretary to the Board of Trustees.*

**Open Session**

Adjourn. There being no other business, Mr. Gray adjourned the meeting.

Submitted: 12/10/25
Beth Crigler Date
Vice Chancellor for University Advancement

Approved: 12/10/25
Geoff Gray Date
Chair
Advancement and Public Relations Committee

**The University of North Carolina at Charlotte**
**Board of Trustees**

**Finance and Physical Properties Committee Meeting**
August 22, 2025, 11:10 a.m - 12:10 p.m
*Dubois Center at UNC Charlotte Center City, Auditorium*

**Minutes**

Committee Members in Attendance
Michael Smith, Chair
Thomas Scrivener, Vice Chair
Amy Klein Aznar
Larry Shaheen Jr.
Dontá Wilson, ex officio

Other Trustees in Attendance:
David Longo

Staff/Faculty in Attendance
Rich Amon, Vice Chancellor Business Affairs
Lauryn Anderson, Executive Assistant to the Chief of Staff
Kim Bradley, Chief of Staff
Owen Cooks, Associate Vice Chancellor for Facilities Management
Katharina Findlater, Business Affairs Operation Manager
Sharon Gaber, Chancellor
Isaiah Grayson, Student Body President
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Andrew James, Media Relations Specialist
Melva Jenkins, Administrative Liaison for University Governance
Doug Lape, Associate Vice Chancellor for Business Affairs
Ken Smith, Associate Vice Chancellor for Budget
Buffie Stephens, Director of Media Relations & Issues Management
Greg Verret, Associate Vice Chancellor for Finance

Technical/Support Staff
Casey Leblanc, OneIT, Technology Support Analyst
Mark Price, OneIT, Manager, Green Team, Desktop Support
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician

Guests
Davis Cuffe, Editor in Chief, Niner Times
Kean Dao, Levine Scholars Honors College

Call to Order. Mr. Smith called the meeting to order and reminded committee members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the committee members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Previous Meeting Minutes. Mr. Smith requested approval of the April 24, 2025, minutes of the Finance and Physical Properties Committee (FPPC).

> Action: On a motion by Mr. Scrivener, seconded by Mr. Shaheen, the Committee unanimously approved the minutes for the April 24, 2025, meeting.

Overview of Finance and Physical Properties Committee. Dr. Amon provided the Committee with an overview of the Business Affairs division and introduced his senior staff. He also shared the committee's schedule for reviewing/considering financial and capital agenda items throughout the year and provided an overview of financial dashboard summaries and the All Funds Budget process.

Request for Increase in Authorization of a Capital Project.
*Witherspoon Residence Hall Renovation.* Mr. Cooks presented a request to increase authorization to address additional scope work identified during the advance planning phase of the project, including window replacement, site work to address water intrusion, and improvements to comply with the Americans with Disability ACT (ADA).

> Action: On a motion by Mr. Shaheen, seconded by Mr. Scrivener, the Committee voted unanimously to recommend full Board approval of an increase in authorization for the Witherspoon Residence Hall Renovation project by $14,000,000.

Requests for Authorization of Capital Projects.
*Lynch Residence Hall Roof Replacement.* Mr. Cooks presented the request to authorize the Lynch Residence Hall Roof Replacement. He noted that Lynch Residence Hall was built in 2003 and the roof is at the end of its life and must be replaced.

*Friday Classroom Renovations.* Mr. Cooks presented the request to authorize the Friday Classroom Renovations, a project that will renovate classrooms in the Friday Building. Mr. Cooks reported that existing tiered lecture rooms that are not ADA compliant will be renovated and converted into active learning classrooms for 72 students each.

Mr. Smith requested action to approve the authorization to undertake the Lynch Residence Hall Roof Replacement and Friday Classroom Renovations, as presented.

> Action: On a motion by Mr. Shaheen, seconded by Mr. Scrivener, the Committee voted

unanimously to approve the authorization to undertake the Lynch Residence Hall Roof Replacement and Friday Classroom Renovation, as presented.

Requests for Designer Ratification - Multiple Projects. Mr. Cooks presented two requests for designer ratification:

*Prospector Dining Mid-Level Refresh* - Selected: The BOUDREAUX Group, Inc.; 1st Alt:MPS Architects, P.C.; 2nd Alt: Neighboring Concepts

*Fretwell Elevator Upgrades* - Selected: C Design; 1st Alt: KEi Architects.; 2nd Alt: Apogee Consulting

Mr. Smith requested action to approve the selected designers and alternates, as presented.

Action: On a motion by Mr. Shaheen seconded by Mr. Scrivener, the Committee unanimously approved the selected designers and alternates, as presented.

UNC Charlotte Budget Update. Dr. Amon provided an update of the university budget as of June 31, 2025, illustrating how year-to-date budgets compared to year-to-date actuals for all general funds, housing, athletics, parking, and dining. Dr. Amon reported that all budgets are in positive standing.

Delegated Investment Authority. Mr. Verret provided an update on the result of the investments under delegated authority per UNC Policy 600.2.4.1. Mr. Verret reported a positive performance of the University's portfolio under the delegated authority.

Consulting Services Contracts FY25. Dr. Amon reviewed the consulting contracts report that is shared annually with the Board of Trustees before submission to the System Office.

Capital Improvement Projects Update. Mr. Cooks reported that there are two projects in advance planning, 10 in design, 2 bidding and 19 in construction.

Notice of Designer Approval through Delegated Authority. Mr. Cooks reported that 15 projects and 7 selected designers have been approved through delegated authority with project budgets under $750,000/$500,000.

Adjourn. There being no further business before the Committee, the meeting was adjourned at 11:57 a.m.

*Submitted*: 12/10/25
Rich Amon Date
Vice Chancellor for Business Affairs

*Approved:* 12/10/25
Michael Smith Date
Chair, Finance and Physical Properties Committee

**The University of North Carolina at Charlotte**
**Board of Trustees**

Friday, August 22, 2025
*The Dubois Center, Auditorium*
*1:30 – 4:00 p.m.*

**Open Session Minutes**

Board Members in Attendance
Dontá Wilson, Chair
Sasha Weintraub, Vice Chair
Henry Atkins
Amy Klein Aznar
Isaiah Grayson
David Longo
Hugh McColl Jr.
David Ravin
Thomas Scrivener
Larry Shaheen Jr.
Michael Smith

Board Members Not in Attendance
John Bailey
Geoff Gray

Staff/Faculty in Attendance
Sharon Gaber, Chancellor
Lauryn Anderson, Executive Assistant to the Chief of Staff
Rich Amon, Vice Chancellor for Business Affairs
Kevin Bailey, Vice Chancellor for Student Affairs
Kim Bradley, Chief of Staff and Assistant Secretary to the Board
Mike Carlin, Vice Chancellor for OneIT and Chief Information Officer
Owen Cooks, Associate Vice Chancellor for Facilities Management
Beth Crigler, Vice Chancellor for Advancement
John Daniels, Vice Chancellor for Research
Chris Gonyar, Interim Associate Vice Chancellor for Safety & Security
Mike Hill, Director of Athletics
Jesh Humphrey, Vice Chancellor for Institutional Integrity and General Counsel
Christy Jackson, Deputy Chief Communications Officer and Executive Director of Strategic Communications
Andrew James, University Communications, Media Relations Specialist
Melva Jenkins, Administrative Liaison for University Governance
Anna Parks, Executive Assistant to the Chief of Staff
Brenda Shue, Business Officer

Debra Smith, Faculty Council President
Buffie Stephens, Director, Media Relations & Issues Management
Jennifer Troyer, Provost and Vice Chancellor for Academic Affairs
Greg Verret, Associate Vice Chancellor for Finance
Jessica Waldman, Staff Council Chair
Leslie Zenk, Associate Provost and Chief of Staff

Technical Support Staff
Brian Black, University Communications, Videographer/Editor
Brad Bowen, Manager, Digital Media Communications – Video Support
Emily Brown, Classroom Technology and Support Services, A/V Event Support Technician-Dubois Center
Alex Frizzell, Media Production Team, Lead Production Manager
Harrison Hieb, Digital Media Communications, Cinematographer/Videographer
Casey Leblanc, OneIT, Technology Support Analyst
Justin Minch, Learning Space Technology, Lead AV Systems Analyst
Griff Myers, Learning Space Technology, Classroom Support Supervisor
Mark Price, OneIT, Manager, Green Team, Desktop Support
Sean Stallings, Media Production Team, Media Production Specialist, Remote Technician
Natasha Stracener, Media Production Team, Instructional Media Production Manager, In-person Technician
Matthew Wheeling, Media Production Team, Media Production Specialist

Guests
Davis Cuffe, Editor-in-Chief, Niner Times

Call to Order. Mr. Wilson called the meeting to order and reminded Board members of their duty to avoid conflicts of interest and appearances of conflicts of interest under the State Government Ethics Act, in accordance with Chapter 138A of the North Carolina General Statutes, and advised the Board members to notify him immediately if anyone should become aware of a conflict of interest or the appearance of a conflict of interest during the meeting. No conflicts of interest were reported.

Approval of Previous Meeting Minutes. Mr. Wilson requested approval of the April 24, 2025, July 10, 2025, and August 7, 2025, meeting minutes.

Action. On a motion by Dr. Weintraub, seconded by Mr. Shaheen, the Board unanimously approved the minutes of the April 24, 2025, July 10, 2025, and August 7, 2025 meetings, as distributed.

Board Chair's Remarks. Mr. Wilson thanked trustees for their service and asked for the Board's continued focus on maximizing the student experience and keeping UNC Charlotte's competitive advantage in the region. He also reminded the trustees of the University's priorities for the year as discussed at the Board retreat.

Chancellor's Report. Chancellor Gaber recapped highlights from the 2024-25 annual report, reporting that the year was historic for UNC Charlotte, marked by achieving R1 status, record enrollment and fundraising, research expenditures, the number of degrees awarded, 4-year graduation rates, and the highest-ever US News & World Report ranking. She expressed confidently that the University's momentum is unique within higher education.

Shifting focus to the year ahead, Chancellor Gaber reported that the 2025-26 academic year is off to a strong start. She provided a recap of events and highlights over the past two weeks: over 1,000 degrees and graduate certificates were awarded at the first summer commencement on August 9, the official kickoff of the academic year for faculty and staff was August 14 University Convocation during which the 2024-25 Annual Report and new brand platform "The Difference is Charlotte" were presented, move-in day visits, the annual new student welcome event for the largest-ever incoming class on August 17, the Upper Prospector ribbon-cutting on August 20, and a reception honoring 80 tenured or promoted faculty members on August 21.

Next, Chancellor Gaber shared projected fall enrollment numbers ahead of the official census date of August 29, indicating that UNC Charlotte is on track to set another enrollment record at 32,038. She also reported records for the enrollment of first-time-in-college (FTIC) and transfer students, as well as being on track for a record in first year retention numbers. She also reported decreases in international enrollment, a problem not unique to UNC Charlotte.

Chancellor Gaber next reported an optimal Fall housing occupancy rate of 98-99%. She also reported that Sanford Hall was demolished this summer.

Next, Chancellor Gaber shared new academic programs for the fall. The Ph.D. in Data Science, the University's 25th doctoral degree, has enrolled its first cohort of students. Also, the School of Data Science has launched a B.S. in Sports Analytics, one of five in the nation. Last, the University has launched a new online undergraduate certificate in Project Management.

Chancellor Gaber next shared details of upcoming campus celebrations, including the groundbreaking ceremony for the Jerry Richardson Football Stadium expansion on August 27, the grand opening of the new Esports Arena on September 4, the renaming of the Burson Building as the "Honeywell Innovation Hub" honoring the $10 million gift from Honeywell on September 22, and the naming of the Cauble Quad honoring a $2M gift from Bo and Angie Cauble on October 17.

She also announced other upcoming celebrations to include the Fall Faculty Awards ceremony, the Athletics Hall of Fame Induction ceremony, the annual Championship Teams Reception, and Niner Nation Week/Homecoming.

Strategic Plan Annual Progress. Chancellor Gaber provided a progress update for year 4 of the University's Strategic Plan, indicating steady progress. Chancellor Gaber reminded the Board that they approved revisions to the Strategic Plan in April 2025 to update the goals for four of the success metrics (national and public university rankings, average federal debt at graduation, and service hours on engagement activities) because the University had surpassed the 10-year goals that were initially established in 2021, as well as to ensure compliance with the UNC System's Equality Policy.

Chancellor Gaber next presented the progress for each of the 18 success metrics in Year 4, noting that the results are not yet available for all metrics, including the six-year graduation rate, national and public university rankings. Of the known results, progress was made in all but one metric. Chancellor Gaber concluded by acknowledging the faculty, staff, and students for driving the University's momentum and progress.

Board of Trustees Bylaws Revisions. Chancellor Gaber presented proposed revisions to the Board of Trustee (BOT) bylaws to ensure that they appropriately reflect applicable laws, policies, regulations and delegations since the last bylaws revision in April 2023. She explained that the revisions being recommended are to clean up language and incorporate responsibilities and delegations that have already been granted per policy or regulations.

Mr. Wilson requested a motion to approve the revisions to the UNC Charlotte Board of Trustees bylaws, as presented.

> Action. On a motion by Dr. Weintraub, seconded by Mr. Shaheen, the Board unanimously approved the revisions to the UNC Charlotte Board of Trustees bylaws, as presented.

Report of the Executive Committee. Mr. Wilson reported that all business was handled in closed session.

Report of the Finance and Physical Properties Committee. Mr. Smith reported that the Committee reviewed several financial and capital items, approved two capital projects for the Lynch Residence Hall Roof Replacement and Classroom Renovations, and designer selection ratifications for two projects, the Prospector Dining Mid-Level Refresh and the Fretwell Elevator Upgrades. He reported that the Committee also reviewed the University budget, heard presentations on delegated investment authority, consulting services contracts for FY25, an update on capital improvement projects, and reviewed designer approvals through delegated authority.

**Witherspoon Residence Hall Renovation** – Mr. Smith presented the Committee's recommendation that the Board approve an increase of $14,000,000 in the capital project authorization for the Witherspoon Residence Hall Renovation to address additional work identified during the advance planning phase of the project, including window replacement, site work to address water intrusion, and improvements to comply with ADA.

Mr. Wilson requested action on the Finance and Physical Properties Committee's recommendation for Board approval of the $14,000,000 increase in the capital project authorization for the Witherspoon Residence Hall Renovation.

> Action. The Board unanimously approved the $14,000,000 increase in the capital project authorization for the Witherspoon Residence Hall Renovation.

Report of the Audit, Compliance, and Enterprise Risk Management Committee. Mr. Shaheen reported that the Committee received a brief overview of the Institutional Integrity organization chart and the ACERM calendar. He reported that they received updates on the Internal Audit Plans for FY25 and FY26 and a summary of the internal audit reports issued this period, as well as the Self-Assessment Maturity Model. Mr. Shaheen reported that they also received an update on the Enterprise Risk dashboard.

Report of the Academic and Student Life Committee. Mr. Smith reported that the Committee received an overview of the role and responsibilities of the Committee, as well as the Divisions of Academic Affairs, Student Affairs, Research and Athletics. Mr. Smith further reported that the Committee completed its required annual Title IX appeals training on the University's student accountability process, the unique dynamics of these cases, and the parameters of the Committee's review when a case is brought to it. He also reported that the Committee received an athletics update.

**Faculty Workload Report –** Mr. Smith asked Provost Troyer to summarize the results from the 2024-25 Faculty Workload Report, which provides an annual summary of the work of the faculty including teaching, research and service, as well as highlights from each college. He reported that the Committee voted to recommend Board approval of the Faculty Workload Report.

Mr. Wilson requested action on the Academic and Student Life Committee's recommendation for Board approval of the Faculty Workload Report.

Action. The Board unanimously approved the Faculty Workload report.

Report of the Advancement and Public Relations Committee. Dr. Weintraub reported that the Committee received details of the University's strong momentum in development and the capital campaign. He reported that the FY25 $65 million goal was exceeded, with almost $103 million raised. He reported that the capital campaign, *For the Love of Charlotte*, has raised $342 million towards its $500 million goal, and the campaign is projected to significantly increase the University Endowment.

Report of the University Faculty Council. Dr. Smith reported that the faculty kicked off the academic year with the new faculty orientation and also the first faculty meeting. She identified the faculty leadership philosophy as being centered on connection, building bridges to ensure that faculty perspectives are not only heard but truly shape the trajectory of the University, while being committed to fostering an environment where respect, collaboration, and academic excellence are at the core. Dr. Smith highlighted the four areas of commitment for the Council's 2025-26 priorities, including improving communication, efficiency, collaborating in partnership with the Provost on faculty-focused priorities, and fostering strong, open relationships with the Chancellor and Academic Affairs to support faculty in their teaching and research. She indicated that one of the most impactful ways the Board of Trustees could support faculty is supporting advocacy for resources such as funding for research and professional development, as well as amplifying and showcasing the outstanding work of the faculty in the broader community.

Report of the Staff Council. Ms. Waldman shared updates of the executive board membership of the Staff Council. She highlighted the council's 2025-26 priorities which include staff professional development, commitment to recognition and appreciation, and promoting a positive campus culture.

Report of the Student Government Association. Mr. Grayson recapped the student government administration (SGA) values focused on increasing the SGA presence on campus, hosting more events, and a focus on student organizations. He summarized the SGA's achievements, which included developing a comprehensive social media strategy and calendar, and revamping the SGA social media platform to post content primarily focused on student engagement.

Motion to Convene in Closed Session. Mr. Wilson called for a motion to convene in closed session, and excused everyone except the Trustees, Chancellor Gaber, Ms. Bradley, Ms. Jenkins, and Cabinet members.

Action. On a motion by Mr. Grayson, seconded by Dr. Weintraub, the Board convened in closed session pursuant to the following General Statutes of the State of North Carolina:

a. *Pursuant to N.C.G.S. §143-318.11(a)(1), to prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, such privilege or confidentiality arising under the Family Educational Rights and Privacy Act (20 U.S.C. §1232g) or N.C.G.S. Ch. 126, Art. 7.*
b. *Pursuant to N.C.G.S. §143-318.11 (a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.*

***Closed Session***

*Closed session minutes are filed in the office of the Assistant Secretary to the Board of Trustees.*

***Open Session***

Adjourn. There being no further business to come before the Board, the meeting was adjourned at 2:55 pm.

*Submitted:* K S Bradley 12/10/25
Kim S. Bradley Date
Assistant Secretary to the Board
UNC Charlotte Board of Trustees

*Approved:* 12-10-25
Dontá L. Wilson Date
Chair
UNC Charlotte Board of Trustees